



Perry Park Water and Sanitation District
5676 West Red Rock Drive
Larkspur, Colorado 80118
www.ppwsd.org

Regular Meeting – June 15, 2022

Board Members Present

Brian Arthurs
Tony Lucas
James Maras
Jim Matchett
Gary Peterson

Visitors

Julia McCusker

Staff / Consultants in Attendance

Diana Miller – District Manager

1.0 Call To Order

The Regular Board Meeting was called to order at 14:00.

2.0 New Business and Open Items and Operational Status

2.1 Meeting Minutes – A motion was made and seconded; (RESOLUTION 22-043) TO APPROVE THE MINUTES OF THE MAY 11, 2022 REGULAR BOARD MEETING OF THE PERRY PARK WATER AND SANITATION DISTRICT AS PRESENTED. The motion passed unanimously.

2.2 Disbursements - A motion was made and seconded; (RESOLUTION 22-044) TO APPROVE ELECTRONIC PAYMENTS DATED MAY 10, 2022 IN THE AMOUNT OF \$17,001.04 AND ELECTRONIC PAYMENTS DATED MAY 31, 2022 IN THE AMOUNT OF \$15,335.28 WHICH WERE PREVIOUSLY DISBURSED FROM 1ST BANK. The motion passed unanimously.

A motion was made and seconded; (RESOLUTION 22-045) TO RATIFY AN ACH PAYMENT DATED MAY 31, 2022 IN THE AMOUNT OF \$2,280.23 ISSUED TO WELLS FARGO BUSINESS ELITE FOR THE DISTRICT'S MONTHLY CREDIT CARD PAYMENT, WHICH WAS PREVIOUSLY DISBURSED FROM 1ST BANK. The motion passed unanimously.

A motion was made and seconded; (RESOLUTION 22-046) TO RATIFY AN ACH PAYMENT DATED JUNE 1, 2022 IN THE AMOUNT OF \$33,133.76 ISSUED TO TRUIST BANK FOR THE DISTRICT'S SEMI-ANNUAL INTEREST PAYMENT, WHICH WAS PREVIOUSLY DISBURSED FROM 1ST BANK. The motion passed unanimously.

A motion was made and seconded; (RESOLUTION 22-047) TO APPROVE CHECKS 13447 THRU 13457 IN THE AMOUNT OF \$46,795.24 THAT WERE

PREVIOUSLY DISBURSED FROM 1ST BANK. To avoid any appearance of a conflict of interest Director Maras abstained from the vote. The motion passed 4-0.

In reference to check 13449, issued to Collins Cole Flynn Winn & Ulmer, PLLC, Director Peterson requested confirmation that the District shared Election Day expenses with the Perry Park Metropolitan District. The District Manager confirmed that Election Day expenses were shared.

In reference to check 13454, issued to Mountain Peak Controls, Director Peterson requested clarification on the purpose of a Raco autodialer. The District Manager advised that if programmed alarming conditions occur (e.g. high water, low water, a power failure) a programmed list of phone numbers will be alerted until the alarm is cleared.

A motion was made and seconded; (RESOLUTION 22-048) TO APPROVE CHECKS 13458 THRU 13481 IN THE AMOUNT OF \$79,512.86 TO BE DISBURSED FROM 1ST BANK. To avoid any appearance of a conflict of interest Director Maras abstained from the vote. The motion passed 4-0.

A motion was made and seconded; (RESOLUTION 22-049) TO RATIFY CONSENT AGENDA ITEMS DATED MAY 13, 2022 IN THE AMOUNT OF \$7,053.73 AND CONSENT AGENDA ITEMS DATED MAY 27, 2022 IN THE AMOUNT OF \$7,484.33 AND CONSENT AGENDA ITEMS DATED JUNE 10, 2022 IN THE AMOUNT OF \$7,053.73 WHICH WERE PREVIOUSLY DISBURSED FROM WELLS FARGO BANK. The motion passed unanimously.

- 2.3 District Systems Report – The members of the Board reviewed the District Systems Report that was prepared by Mr. Will Parker, the President of Semocor, Inc.
- 2.4 Monthly Staff Report - The members of the Board reviewed the Monthly Staff Report that was presented by the District Manager.

The Board reviewed and discussed a letter from a Customer regarding a high water bill.

The Board reviewed and discussed a Firewise Assessment of the District's west side facilities. The Board agreed that discussion would continue when Mr. Parker was in attendance.

The District Manager advised the Board that the District's part time office assistant who had worked for the District for many years gave notice.

The District Manager advised the Board that the audit would be presented at the July Board Meeting.

The District Manager advised the Board that rate study information would be presented at the August Board Meeting.

- 2.5 High Water Bill – 6414 Perry Park Blvd. – The District Manager advised the Board of the circumstances resulting in the high water bill; a broken water service line that was not detected until the Customer received his utility bill.

The Board discussed the high water bill and directed the District Manager to adjust the billing to not exceed the second tier billing rate. The Board noted that billing for all gallons consumed is consistent with District policy.

3.0 Audience Participation – Ms. McCusker expressed concern regarding the results of the Firewise assessment.

4.0 Board Member Discussion Items – A brief discussion ensued regarding succession planning.

5.0 Adjournment - A motion was made and seconded; (RESOLUTION 22-050) TO ADJOURN THE REGULAR MEETING. The motion passed unanimously. The meeting adjourned at 16:01.

Secretary, James Maras