



Perry Park Water and Sanitation District  
5676 West Red Rock Drive  
Larkspur, Colorado 80118  
[www.ppwsd.org](http://www.ppwsd.org)

## Regular Meeting – April 17, 2019

### Board Members Present

Judy LaCrosse  
Jim Maras  
Jim Matchett  
Andy Morris

### Visitors

Brian Arthurs  
Robin Maras

### Excused Absence

Gary Peterson

### Staff / Consultants in Attendance

Diana Miller – District Manager  
Will Parker – Semocor, Inc.

### 1.0 Call To Order

The Regular Meeting was called to order at 16:30.

### 2.0 New Business and Open Items

- 2.1 Meeting Minutes – A motion was made and seconded; (RESOLUTION 19-023) TO APPROVE THE MINUTES OF THE MARCH 20, 2019 REGULAR BOARD MEETING OF THE PERRY PARK WATER AND SANITATION DISTRICT AS AMENDED. The motion passed 3-0. As Director LaCrosse was not in attendance at the March 20, 2019 Regular Board Meeting she abstained from the vote.

In reference to *New Business and Open Items* Director Matchett noted that section 2.1 *Meeting Minutes* did not include “The motion passed unanimously.”.

In reference to *Audience Participation* Director Morris noted that in the third sentence the word *costs* should not be plural.

- 2.2 Disbursements – A motion was made and seconded; (RESOLUTION 19-024) TO RATIFY ELECTRONIC PAYMENTS DATED APRIL 4, 2019 IN THE AMOUNT OF \$7,169.64 WHICH WERE PREVIOUSLY DISBURSED FROM 1<sup>ST</sup> BANK. The motion passed unanimously.

A motion was made and seconded; (RESOLUTION 19-025) TO APPROVE CHECKS 12239 THRU 12260 IN THE AMOUNT OF \$151,409.97 TO BE DISBURSED FROM 1<sup>ST</sup> BANK. The motion passed unanimously.

In reference to check 12243, issued to Fischer Enterprises, Inc., Director Morris requested additional information related to the Description *Asphalt Patch/Overlay-Acoma Ct & Red Rock Cr*. The District Manager advised that this was part of the repair associated with the November 1, 2018 water main break at the intersection of Acoma Court and Red Rock Circle. The District Manager added that due to the time of the year that the water main break had occurred the asphalt milling and patching could not be completed. Mr. Parker added that due to the new overlay of asphalt throughout Perry Park last year, Douglas County required a large overlay around the main repair. Mr. Parker added that the Douglas County permit alone was approximately \$10,000. The remainder of the invoice included flaggers, 709 square feet of 6" asphalt patch, 2" asphalt milling of 2,300 square feet, and a 2" asphalt overlay of 2,300 square feet. The District Manager advised that she had contacted Douglas County regarding the cost of the permit with no response received. The District Manager offered that she would continue to follow up.

In reference to check 12250, issued to Lytle Water Solutions, LLC, Director Morris requested additional information on the Description *Gove Ditch & Dakota Well Review*. The District Manager advised that the majority of the bill was associated with the Gove Ditch Water Court case; with some time spent for the placement of the Dakota well redrill.

A motion was made and seconded; (RESOLUTION 19-026) TO APPROVE CHECKS 12261 THRU 12264 IN THE AMOUNT OF \$8,304.12 TO BE DISBURSED FROM 1<sup>ST</sup> BANK. The motion passed unanimously.

A motion was made and seconded; (RESOLUTION 19-027) TO RATIFY CONSENT AGENDA ITEMS DATED MARCH 22, 2019 IN THE AMOUNT OF \$6,649.97 AND CONSENT AGENDA ITEMS DATED APRIL 5, 2019 IN THE AMOUNT OF \$6,988.22 WHICH WERE PREVIOUSLY DISBURSED FROM WELLS FARGO BANK. The motion passed unanimously.

- 2.3 Echo Valley Road Sewer Service Options – As all of the information needed from the requestor was not available, this agenda item is carried over to the next Board Meeting.
- 2.4 Private Wells – The Board discussed the sections of the District's Rules and Regulations associated with private wells. The Board then discussed the properties on Perry Park Avenue that previously had private wells that had to be abandoned. At the conclusion of discussion the Board unanimously agreed that they did not want to enter into any new private well agreements. The Board directed the District Manager to advise the two property owners that had requested private wells of their decision. The Board directed the District Manager to facilitate changes to the District's Rules and Regulations to reflect their decision.

### **3.0 Operational Status**

- 3.1 Perry Park Water and Sanitation District Systems Report – The members of the Board reviewed the monthly operations report which was prepared by Mr. Parker. Mr. Parker highlighted that no water was treated at the Glen Grove Water Treatment Plant for six weeks due to the Gateway Pond dredging project accommodation.

3.2 Monthly Staff Report – The members of the Board reviewed the Monthly Staff Report that was presented by the District Manager.

The District Manager advised the Board that the Remuda Ranch development had been approved by Douglas County.

The District Manager advised the Board that the access to the new development would be Dakan Road not via Country Club Drive.

The District Manager advised the Board that the Country Club Drive/Remuda Ranch access gate would remain locked but there would be pedestrian and golf cart access.

The District Manager advised the Board that the District had contacted a local property owner regarding sewer main easements.

The District Manager advised the Board that on March 23, 2019 the District received an emergency call out for a purported water main break. Upon reaching the location it was determined to be a break on a water service line. The age of the service line was determined to be less than one year which according to the District's Rules and Regulations and Standards and Specifications is within the warranty period. The District attempted to contact the associated contractor using all known phone numbers. After no response for over an hour, another of the District's contractors was called out for the emergency repair. Upon, the responding contractor's arrival to the location, the warranty contractor returned the District's calls. The warranty contractor did not consider the issue an emergency and indicated that they would respond on the following Monday. The warranty contractor added that the District's Rules and Regulations did not define an emergency or a required response time requirement. The warranty contractor was advised that it was an emergency and that another contractor had responded to make the repair. The warranty contractor showed up at site and indicated that repair vehicles were en route. After discussion between the District Manager and Mr. Parker it was concluded that the repair should be made by the responding contractor. The warranty contractor was advised of the decision and refused to leave the site. The Douglas County Sheriff's Office was contacted to help resolve the escalating situation. The warranty contractor left the job site. The responding contractor safely and efficiently made the repair. After discussion, the Board directed the District Manager to remove the "warranty" contractor from the District's Authorized Service Line Installer List and to add some legal specificity regarding what defines an emergency and the response time requirements to the District's Rules and Regulations, Standards and Specifications and the District's Tap/Permit Application.

**4.0 Old Business/Immediate Issues** – The Board reviewed a request for consideration from a property owner in the District for high water bills. The letter indicated that the property is vacant and on the market. The letter advised that the property had been broken into via a window and that the window had been left open. As a result their radiant heating floor pipes had frozen and then broke. After discussion, the Board instructed the District Manager to advise the property owner that as in previous similar cases, all gallons would have to be paid as the water meter reading was

correct. However, payment could be spread out over a period of time satisfactory to both the resident and the District.

**5.0 Audience Participation** – Mr. Arthurs requested clarification on the responsibility of the District versus property owner with regard to water service lines. Mr. Arthurs was advised the responsibility of the Customer begins at the property line curb stop.

**6.0 Adjournment** - A motion was made and seconded; (RESOLUTION 19-028) TO ADJOURN THE REGULAR MEETING. The motion passed unanimously. The meeting adjourned at 17:19.

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Secretary, Judy LaCrosse