



Perry Park Water and Sanitation District  
5676 West Red Rock Drive  
Larkspur, Colorado 80118  
[www.ppwsd.org](http://www.ppwsd.org)

## Regular Meeting – March 20, 2019

### Board Members Present

Jim Maras  
Jim Matchett  
Andy Morris  
Gary Peterson

### Visitors

Terry Draper  
Robin Maras  
Julia McCusker

### Excused Absence

Judy LaCrosse

### Staff / Consultants in Attendance

Diana Miller – District Manager  
Will Parker – Semocor, Inc.

### 1.0 Call To Order

The Regular Meeting was called to order at 16:30.

### 2.0 New Business and Open Items

- 2.1 Meeting Minutes – A motion was made and seconded; (RESOLUTION 19-016) TO APPROVE THE MINUTES OF THE FEBRUARY 20, 2019 REGULAR BOARD MEETING OF THE PERRY PARK WATER AND SANITATION DISTRICT AS PRESENTED. *The motion passed unanimously.*
- 2.2 Disbursements – A motion was made and seconded; (RESOLUTION 19-017) TO RATIFY ELECTRONIC PAYMENTS DATED MARCH 7, 2019 IN THE AMOUNT OF \$7,174.74 WHICH WERE PREVIOUSLY DISBURSED FROM 1<sup>ST</sup> BANK. The motion passed unanimously.

A motion was made and seconded; (RESOLUTION 19-018) TO APPROVE CHECKS 12213 THRU 12238 IN THE AMOUNT OF \$178,217.90 TO BE DISBURSED FROM 1<sup>ST</sup> BANK. The motion passed unanimously.

In reference to check 12217, issued to Fischer Enterprises, Inc., Director Peterson requested additional information related to the Description *Water Main Repair – Fox Circle*. Mr. Parker advised that the repair was a water service line on the District's side that had detached from the water main. Mr. Parker added that the repair was located on the original water main, not the newer water line loop on Fox Circle.

In reference to check 12218, issued to Flush Plumbing & Heating, Inc., Director Peterson requested additional information on the Description *Temporary water line fix* on Pike Circle. Mr. Parker advised that this was an emergency call out for a water leak from a frozen service line that had broken. Mr. Parker added that operations was unable to locate the curb stop to shut the water off. Mr. Parker noted that after discussion with the District Manager a new curb stop was installed.

In reference to check 12232, issued to TST Infrastructure, LLC, Director Matchett requested additional information on the Description *Gove Ditch Weir Conceptual Design*. The District Manager advised that Mr. Hill, the District's water counsel had requested the conceptual design be completed as it was necessary for the District's ongoing Gove Ditch water court case. The District Manager added that the recent Bear Creek weir design was used as a prototype for the Gove Ditch weir design.

A motion was made and seconded; (RESOLUTION 19-019) TO RATIFY CONSENT AGENDA ITEMS DATED FEBRUARY 22, 2019 IN THE AMOUNT OF \$6,649.97 AND CONSENT AGENDA ITEMS DATED MARCH 8, 2019 IN THE AMOUNT OF \$7,095.87 WHICH WERE PREVIOUSLY DISBURSED FROM WELLS FARGO BANK. The motion passed unanimously.

- 2.3 Proposed Rate Increase – Public Hearing – A motion was made and seconded; (RESOLUTION 19-020) TO OPEN THE PUBLIC HEARING RELATED TO CUSTOMER RATE AND FEE INCREASES. The motion passed unanimously.

Director Peterson noted that the Board of Directors of the Perry Park Water and Sanitation District had diligently done a review of capital project expenditures associated with capital improvement projects identified in the 2016 Comprehensive Water and Sewer Master Plan. Director Peterson added that the District has been assiduous in their efforts to complete priority capital improvements projects. It was highlighted that the proposed rate and fee increase had been discussed at both the January and February 2019 Board Meetings with both the District Manager, Operations and the District's Financial Planner.

Director Peterson then requested input from the members of the Audience. There was none.

A motion was made and seconded; (RESOLUTION 2019-03-001) TO ADOPT THE PROPOSED CUSTOMER RATE AND FEE INCREASE OF 5%, EFFECTIVE APRIL 1, 2019. The motion passed unanimously. The full text of the resolution is attached to these Meeting Minutes.

The Public Hearing was adjourned.

- 2.4 DGKS FEASIBILITY STUDY UPDATE – The Board reviewed the revised water and sewer feasibility study prepared by the District's engineering firm. It was highlighted that this was the third version of the study and that each version had a reduced number of lots. The District Manager offered that the property owner had advised her that due to the lack of secondary access to the lots, Douglas County would not allow them to be subdivided. The District Manager advised the Board that the Customer would like the Board to consider some potential cost sharing due to the upsizing requirement of the water main. The District Manager added that the



Customer had requested that the two small lots on Comanche Drive be approved for septic systems, and that a second option was added to construct a sewer main from Mohawk Drive via Inca Road past the second small lot on Comanche Drive, which would bring service to eight additional lots. It was noted that the lack of subdivision of the large parcels on Echo Valley Road translates to less collectible revenue from tap fees and user rates. After discussion, a motion was made and seconded; (RESOLUTION 19-021) TO ACCEPT THE REVISED WATER AND SEWER SERVICE FEASIBILITY STUDY REFERRED TO AS THE DGKS FEASIBILITY STUDY WHOSE LOTS ARE LOCATED IN THE ECHO VALLEY ROAD AND COMANCHE DRIVE VICINITY. The motion passed unanimously.

### **3.0 Operational Status**


- 3.1 Perry Park Water and Sanitation District Systems Report – The members of the Board reviewed the monthly operations report which was prepared by Mr. Parker.
- 3.2 Monthly Staff Report – The members of the Board reviewed the Monthly Staff Report that was presented by the District Manager.

Director Peterson suggested that related to the capital improvement project reporting, it would be helpful to understand what was budgeted versus the expenditures that have been made.

### **4.0 Old Business/Immediate Issues** – There was none.

- 5.0 Audience Participation – Mr. Terry Draper attended the Board Meeting to request that the Board consider a variance from the District's Rules and Regulations and the 5133 Echo Valley Road accepted Feasibility Study. The variance being to allow a 4 inch sewer service line, which would cross an adjoining property in an easement, instead of extending a sewer service main on Perry Park Boulevard. Mr. Draper offered that the parcel had been donated to a not for profit horse rescue charity, and that the costs associated with the construction of a sewer main was making the property unsellable. The Board reviewed the pros and cons of the requested variance provided by the District Manager and the District's engineer. The Board advised Mr. Draper that they would need additional information before they could make a determination, including an engineered drawing and an acceptable easement agreement that would be filed with the Douglas County Clerk and Recorder.

- 6.0 Adjournment - A motion was made and seconded; (RESOLUTION 19-022) TO ADJOURN THE REGULAR MEETING. The motion passed unanimously. The meeting adjourned at 17:30.

  
Secretary, Judy LaCrosse

**RESOLUTION 2019-03-001**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE PERRY PARK WATER AND SANITATION DISTRICT,  
ADJUSTING CUSTOMER RATES AND FEES**

WHEREAS, the previous Customer rate and fee increases for the District were effective May 1, 2015, RESOLUTION 15-021;

WHEREAS, the Board adopted the 2016 Comprehensive Master Plan on April 20, 2016, RESOLUTION 2016-04-001 that was developed by the District's Engineer, Operations and Staff;

WHEREAS, the District engaged a Municipal Advisor to develop a Financial Management Plan for the District that would address funding for the capital improvements identified in the 2016 Comprehensive Master Plan;

WHEREAS, the Financial Management Plan developed by the Municipal Advisor, has been updated to reflect the District's current financial status;

WHEREAS, the Board agreed to consider possible Customer rate and fee increases at the January 16, 2019 Regular Board Meeting, RESOLUTION 19-007;

WHEREAS, the District published the proposed rate and fee increase in the Winter 2019 Customer newsletter and mailed the newsletter to Customers in the District;

WHEREAS, the District published the proposed rate and fee increases on the District's website [ppwsd.org](http://ppwsd.org);

WHEREAS the District published notification of the Public Hearing to discuss the proposed rate and fee increases on the District's website [ppwsd.org](http://ppwsd.org);

WHEREAS, the Board has considered information from consultants and citizens regarding the adjustment of the Customer rates and fees described herein, including public comments at Board meetings;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE PERRY PARK WATER AND SANITATION DISTRICT, THAT THE FOLLOWING CUSTOMER RATE AND FEE INCREASES BE ADOPTED, EFFECTIVE APRIL 1, 2019:



## SCHEDULE OF PROPOSED WATER AND SEWER RATES AND FEES

### RESIDENTIAL (Bimonthly Billing Cycle)

**Water Base Rate: \$52.50**

**Plus:**

Gallons		Rate per 1,000 Gallons
1,000	10,000	\$2.10
11,000	33,000	\$5.84
34,000	66,000	\$7.50
67,000	133,000	\$9.56
Over 133,000		\$12.74
Minimum Daily Water Rate		\$0.87

**Capital Improvement Fee: \$15.75**

**Sewer Base Rate: \$72.45**

Minimum Daily Sewer Rate		\$1.21

### COMMERCIAL (Monthly Billing Cycle)

**Water Base Rate: \$52.50**

**Plus:**

Gallons		Rate per 1,000 Gallons
1,000	9,000	\$2.10
10,000	45,000	\$6.59
46,000	100,000	\$8.45
101,000	200,000	\$10.77
Over 200,000		\$14.34

**Capital Improvement Fee: \$7.88**

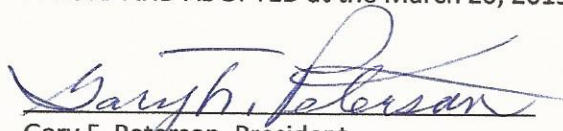
**Sewer Base Rate: \$40.43**


	Rate per 1,000 Gallons
Restaurants	\$6.04
Other Commercial	\$3.53

**Water Base Bill: \$68.25**  
**Water and Sewer Base Bill: \$140.70**

**Reflects an Increase of \$3.25**  
**Reflects an Increase of \$6.70**

PASSED AND ADOPTED at the March 20, 2019 Public Hearing and Regular Board Meeting.

  
 Gary F. Peterson, President

  
 Attest: John A. Morris, Treasurer