

REGULAR MEETING –SEPTEMBER 19, 2006

BOARD MEMBERS PRESENT

Mike Hayes
Craig Johnston
Jim Matchett
Tony Lucas
Gary Peterson

VISITORS

John Aitken
Nancy Aitken
Bev Carson
D. Eral
Judy LaCrosse
Carl Ruch
Keith Worley

STAFF / CONSULTANTS

Diana Miller – District Manager
Scott Monroe – SEMOCOR, Inc.

1.0 CALL TO ORDER

The meeting was called to order at 4:32 p.m.

2.0 NEW BUSINESS

2.1 A motion was made and seconded; (RESOLUTION 06-089): TO APPROVE THE MINUTES OF THE AUGUST 15, 2006 REGULAR BOARD MEETING OF THE PERRY PARK WATER AND SANITATION DISTRICT, AS PRESENTED. Passed unanimously.

2.2 WATER/SEWER PERMITS – The following permits had already been approved:

1. Eagle Nest Developers, LLC – 4945 Crow Dr. – L. 20, B. 11, PP#5
2. Huff Homes, Inc. – 7277 Fremont Ct. – L. 3, B. 1, SP#2
3. Dan Leyshon – 591 Cumberland – L. 9, B. 3, SP#1
4. Allen and Elaine Ott – L. 1, B. 8, PPE#2
5. Cardinal Construction – 4540 Mohawk Dr. – L. 9, B. 2, PP#6
6. Rocky Mountain Custom Homes – 801 Quartz Mtn. – L. 7, B. 2, SP#1
7. Rocky Mountain Custom Homes – 635 Cumberland – L. 12, B. 3, SP#1
(49 Permits Year to Date)

2.3 DISBURSEMENTS – A motion was made and seconded; (RESOLUTION 06-090): TO RATIFY CONSENT AGENDA ITEMS DATED AUGUST 25, 2006 IN THE AMOUNT OF \$3,932.78 WHICH WERE PREVIOUSLY DISBURSED FROM WELLS FARGO BANK WEST. Passed unanimously.

A motion was made and seconded; (RESOLUTION 06-091): TO RATIFY CONSENT AGENDA ITEMS DATED SEPTEMBER 8, 2006 IN THE AMOUNT OF \$3,978.78 WHICH WERE PREVIOUSLY DISBURSED FROM WELLS FARGO BANK WEST. Passed unanimously.

A motion was made and seconded; (RESOLUTION 06-092): TO RATIFY CHECKS # 16810 - 16812 IN THE AMOUNT OF \$12,347.49 (WITH CHECK # 16807 - 16809 BEING VOIDED) WHICH WERE PREVIOUSLY SIGNED AND MAILED FROM WELLS FARGO BANK WEST. Passed unanimously.

A motion was made and seconded; (RESOLUTION 06-092): TO APPROVE CHECKS # 16813 – 16859 IN THE AMOUNT OF \$124,982.41 FROM WELLS FARGO BANK WEST. Passed unanimously.

- 2.4 WENDY SWANHORST – SWANHORST & COMPANY, LLC – 2005 FINANCIAL STATEMENTS – Ms. Swanhorst presented the 2005 audit report and summarized the District as being in good financial condition. She also made some suggestions regarding the District’s current accounting and staffing procedures.

A motion was made and seconded; (RESOLUTION 06-093): TO ACCEPT THE 2005 AUDIT REPORT AS PRESENTED BY SWANHORST & COMPANY, LLC. Passed unanimously.

3.0 STAFF AND CONSULTANT REPORTS

- 3.1 PERRY PARK WATER AND SANITATION DISTRICT SYSTEM’S REPORT – The members of the Board reviewed the monthly operations report, which had been submitted by SEMOCOR, Inc. Concern was raised over phosphorus levels that are reaching state maximum limits from the Sageport wastewater treatment plant. It was recommended that appropriations be included in next years capital budget to increase the treatment capabilities for phosphorus.

- 3.2 PROJECT STATUS REPORT – The members of the Board reviewed the monthly project status report, which had been submitted by the District Manager.

GLEN GROVE WELL REDRILL – Drilling to begin the week of September 25, 2006. The District Manager gave the Board copies of a change order proposal received from Layne Western to complete Douglas County erosion control requirements.

A motion was made and seconded; (RESOLUTION 06-094): TO APPROVE THE CHANGE ORDER REQUEST RECEIVED FROM LAYNE WESTERN FOR COMPLETION OF THE DOUGLAS COUNTY EROSION CONTROL REQUIRMENTS IN AN AMOUNT NOT TO EXCEED \$15,500.00. A CONTINGENCY OF \$4,500.00 WAS ALSO APPROVED FOR THE DISTRICT MANAGER TO USE AS NEEDED TO COMPLETE THE FIRST PHASE OF THE REDRILL PROJECT. Passed unanimously.

QUARTZ MOUNTAIN PRV - This project is completed.

PORTABLE SEWAGE PUMP – The sewage pump has been delivered.

- 3.3 SERVICE IMPROVEMENT PROJECT STATUS REPORT – The members of the Board reviewed the monthly service improvement project status report, which had been submitted by the District Manager.
- 3.4 LETTER FROM MR. PHIL HAYWARD – The Board reviewed a letter submitted by Mr. Hayward concerning erosion and potential noxious weed invasion along the Hog John tank access road.
- 3.5 A-2 WELL REDRILL – The District Manager gave the Board copies of the proposal received from TEC for the engineering related to the A-2 well redrill project.

A motion was made and seconded; (RESOLUTION 06-095): TO APPROVE THE ENGINEERING COMPANY'S PROPOSAL FOR ENGINEERING SERVICES RELATED TO THE A-2 WELL REDRILL PROJECT IN AN AMOUNT NOT TO EXCEED \$15,150.00 CONTINGENT ON THE DISTRICT MANAGER REVIEWING THE PROPOSAL WITH TEC AGAIN. Passed unanimously.

- 3.6 2006 COMPREHENSIVE MASTER PLAN UPDATE - The District Manager gave the Board copies of the proposal received from TEC for the preparation of the 2006 Comprehensive Master Plan Update.

A motion was made and seconded; (RESOLUTION 06-096): TO APPROVE THE ENGINEERING COMPANY'S PROPOSAL FOR THE 2006 COMPREHENSIVE MASTER PLAN UPDATE IN AN AMOUNT NOT TO EXCEED \$44,790.00. Passed unanimously.

- 3.7 WWWTP STORAGE BUILDING – The District Manager gave the Board copies of the proposal received from TEC for the engineering related to the site improvement plan submittal which is required by Douglas County.

A motion was made and seconded; (RESOLUTION 06-097): TO APPROVE THE ENGINEERING COMPANY'S PROPOSAL FOR ENGINEERING SERVICES RELATED TO THE SITE IMPROVEMENT PLAN SUBMITTAL FOR THE WWWWTP STORAGE BUILDING AS REQUIRED BY DOUGLAS COUNTY IN AN AMOUNT NOT TO EXCEED \$10,470.00. Passed unanimously.

4.0 OLD BUSINESS

- 4.1 BOARD MEMBER DISCUSSION ITEMS: The Board discussed having Douglas County Commissioner Steve Board at a future meeting to review County regulations and their financial impact on the District.
- 4.2 MERIBEL VILLAGE COMMITTEE – The District Manger updated the Board on the Meribel Village Committee meeting which took place on August 24, 2006. After reviewing documentation obtained from Douglas County records and consulting with the District's legal council, the District Manager recommended that the District serve the portion of Meribel Village included in the final version of the feasibility study on an extra-territorial, contract basis. The members of the Board requested additional information from its legal counsel prior to authorizing a will serve letter.

5.0 AUDIENCE PARTICIPATION – Mrs. Nancy Aitken was present at the meeting and reported on her committee’s efforts to pass the upcoming TABOR ballot issue.

Mrs. Beverly Carson was present at the meeting and let the Board know that her book club appreciated Director Peterson’s attendance.

6.0 ADJOURNMENT - A motion was made and seconded; (RESOLUTION 06-098): TO ADJOURN THE REGULAR MEETING. Passed unanimously. The meeting adjourned at 7:36 p.m.

ATTEST:

Secretary