

REGULAR MEETING – DECEMBER 19, 2006

**BOARD MEMBERS PRESENT**

Craig Johnston  
Jim Matchett  
Tony Lucas  
Gary Peterson  
Mike Hayes - Excused

**VISITORS**

Keith Worley  
Dwight Johnson

**STAFF / CONSULTANTS**

Diana Miller – District Manager  
Scott Monroe – SEMOCOR, Inc.

**1.0 CALL TO ORDER**

The meeting was called to order at 16:30.

**2.0 NEW BUSINESS**

2.1 MEETING MINUTES - A motion was made and seconded; (RESOLUTION 06-134): TO APPROVE THE MINUTES OF THE DECEMBER 5, 2006 REGULAR BOARD MEETING OF THE PERRY PARK WATER AND SANITATION DISTRICT, AS AMMENDED. Passed unanimously.

2.2 WATER/SEWER PERMITS – The following three (3) permits had already been approved:

1342 Mr. & Mrs. Boisvert	4885 Red Rock Drive
1343 Pinnacle Peak Homes	727 Cumberland Road
1344 Dansky Mills/Custom Homes	1409 Gore Circle

Sixty-two (62) permits have been issued year to date.

2.2 DISBURSEMENTS – A motion was made and seconded; (RESOLUTION 06-135): TO APPROVE CHECKS # 16990 - 17014 IN THE AMOUNT OF \$42,889.19, WITH CHECK # 16989 BEING VOIDED FROM WELLS FARGO BANK WEST. Passed unanimously.

A motion was made and seconded; (RESOLUTION 06-136): TO RATIFY CONSENT AGENDA ITEMS DATED DECEMBER 15, 2006 IN THE AMOUNT OF

\$6,599.40 WHICH WERE PREVIOUSLY DISBURSED FROM WELLS FARGO BANK WEST. Passed unanimously.

### **3.0 STAFF AND CONSULTANT REPORTS**

- 3.1 PERRY PARK WATER AND SANITATION DISTRICT SYSTEM'S REPORT – The members of the Board reviewed the monthly operations report, which had been submitted by SEMOCOR, Inc.
- 3.2 PROJECT STATUS REPORT – The members of the Board reviewed the monthly project status report, which had been submitted by the District Manager.

The District Manager presented proposals to the Board for the District's 2006 audit. The District Manager recommended that the Board accept the proposal from Wagner, Burke & Barnes, LLP in the amount of \$7,000.

After a brief discussion, a motion was made and seconded; (RESOLUTION 06-137): TO ACCEPT THE PROPSAL FROM WAGNER, BURKE & BARNES, LLP TO COMPLETE THE DISTRICT'S 2006 AUDIT. Passed unanimously.

The District Manger presented a proposal to the Board for equipment and installation of that equipment into the recently redrilled Glen Grove Well in the amount of \$14,250 from Layne-Western. The Board reviewed the estimate.

A motion was made and seconded; (RESOLUTION 06-138): TO ACCEPT THE PROPSAL FROM LAYNE-WESTERN TO PROVIDE THE PUMPING EQUIPMENT AND INSTALL IT IN THE GLEN GROVE WELL. Passed unanimously.

The District Manger let the Board know that they would see one more proposal associated with the Glen Grove Well Project for the installation of the pipeline from the well to the treatment plant.

The District Manager presented the board with a summary of activities that the Software Review Committee had undertaken over the past few months. She presented to the Board a list of criteria that had been developed to evaluate different software packages. This District Manager recommended to the Board that they authorize the purchase of BUCS and CUBIC software from Donald R. Frey & Company, Inc. for approximately \$32,000. The combination of these packages, a customer billing system and a financial system met all of the developed criteria including: ACH and credit card bill payment options for customers, e-billing options for customers, internet usage inquiries for customers, elimination of redundant system entries, elimination of manual financial reports, vendor ACH payment options and the ability to link correspondence from MS Office or scanned documents to customers and vendors.

A motion was made and seconded; (RESOLUTION 06-139): TO ACCEPT THE PROPSAL FROM DONALD R. FREY & COMPANY, INC. FOR THE PURCHASE AND INSTALLATION OF THE BUCS AND CUBIC SOFTWARE SYSTEMS AND FOR TRAINING DISTRICT STAFF ON THE PRODUCTS. Passed unanimously.

The Board briefly discussed a letter addressed to Mr. Ernest F. Fazekas formally terminating the relationship between the District and the firm Folkestad, Fazekas, Barrick and Patoille.

3.3 SERVICE IMPROVEMENT PROJECT STATUS REPORT – The members of the Board reviewed the monthly service improvement project status report, which had been submitted by the District Manager. Director Matchett pointed out that the project *Rewrite District's Rules and Regulations* would begin in April 2007, not April 2006.

**4.0 OLD BUSINESS / IMMEDIATE ISSUES** - None

**5.0 AUDIENCE PARTICIPATION** - None

**6.0 ADJOURNMENT** - A motion was made and seconded; (RESOLUTION 06-140): TO ADJOURN THE REGULAR MEETING. Passed unanimously. The meeting adjourned at 17:35.

ATTEST:

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Secretary