

Regular Meeting – December 2, 2008

Board Members

Mike Hayes
Craig Johnston
Tony Lucas
Gary Peterson

Jim Matchett – Excused Absence

Visitors

Nancy Aitken
John Aitken
Sean Owens – Douglas County

Staff / Consultants

Sue Byrnes – District Staff
Diana Miller – District Manager
Scott Monroe – Semocor, Inc.

1.0 Call To Order

The meeting was called to order at 16:30.

2.0 New Business

- 2.1 Meeting Minutes - A motion was made and seconded; (RESOLUTION 08-116): TO APPROVE THE MINUTES OF THE NOVEMBER 18, 2008 REGULAR BOARD MEETING OF THE PERRY PARK WATER AND SANITATION DISTRICT AS PRESENTED. Passed unanimously.

A motion was made and seconded; (RESOLUTION 08-117): TO APPROVE THE MINUTES OF THE NOVEMBER 18, 2008 EXECUTIVE SESSION OF THE PERRY PARK WATER AND SANITATION DISTRICT AS PRESENTED. Passed unanimously.

- 2.2 Disbursements – A motion was made and seconded; (RESOLUTION 08-118): TO APPROVE CHECKS 19334 THRU 19353 IN THE AMOUNT OF \$40,936.58 FROM WELLS FARGO BANK WEST. Passed unanimously.

Director Hayes requested clarification on check 19341 issued to HydrEx Utility Finders in the amount of \$2,025.00. The District Manager explained that the service was engaged to locate the water main near the District Office and to determine its location underneath Red Rock Drive.

A motion was made and seconded; (RESOLUTION 08-119): TO RATIFY CONSENT AGENDA ITEMS DATED NOVEMBER 28, 2008 IN THE AMOUNT OF

\$4,623.08 WHICH WERE PREVIOUSLY DISBURSED FROM WELLS FARGO BANK WEST. Passed unanimously.

2.3 On behalf of the Staffing Committee, Director Peterson updated the Board on the annual review of the District's Agreement For Services contract with Semocor, Inc. He indicated that the District Manager had reviewed, prepared and negotiated the contract changes with Mr. Scott Monroe the President of Semocor, Inc. Changes to the contract include a 4.99% increase in compensation, increasing the annual contract amount to \$325,920. Specific language was also added to the contract related to resolving potential conflicts of interest. A motion was made and seconded; (RESOLUTION 08-120): TO APPROVE THE AGREEMENT FOR SERVICES CONTRACT WITH SEMOCOR, INC. EFFECTIVE JANUARY 1, 2009. Passed unanimously.

2.4 Mr. Sean Owens with Douglas County was in the audience to request that the Board contribute funds that would cover water and sewer engineering design as well as construction monitoring services for the Elati Road and Shrine Circle Local Improvement District (LID). He indicated that a request would have been made earlier but the ballots for the election which had been lost had just been located and counted. The Board concurred that with the short notice of the request that they did not have adequate time and information to make the decision at the meeting. The Board discussed the importance of having a formal policy in place to allow for consistent Board responses to these types of requests. A motion was made and seconded; (RESOLUTION 08-121): TO ESTABLISH A POLICY THAT WILL ASSIST THE COMMUNICATION BETWEEN THE REQUESTING PARTY OF A FEASIBILITY STUDY, THE PERRY PARK WATER AND SANITATION DISTRICT AND DOUGLAS COUNTY TO INSURE THAT REQUIREMENTS ARE KNOWN BY ALL PARTIES AND FUND REQUESTS ARE TIMELY. Passed unanimously.

A motion was made and seconded; (RESOLUTION 08-122): TO DEFER THE DECISION TO CONTRIBUTE FUNDS TO THE ELATI ROAD AND SHRINE CIRCLE LID UNTIL A COST / BENEFIT ANALYSIS COULD BE COMPLETED AND ANALYZED BY THE BOARD. Passed unanimously.

Director Peterson suggested a February 2009 timeframe to communicate the Board's decision to Mr. Owens.

A motion was made and seconded; (RESOLUTION 08-123): TO DEVELOP A POLICY FOR THE DISTRICT TO PROVIDE DECISION GUIDELINES AND TO INSURE CONSISTENCY IN THE DISTRICT'S ALLOCATION OF FUNDS FOR DEVELOPMENT PROJECTS. Passed unanimously.

3.0 Old Business/Immediate Issues

Director Hayes requested any additional comment from the Board and Audience regarding the proposed rate and fee increase. There was none. A motion was made and seconded; (RESOLUTION 08-124) TO APPROVE THE RATE AND FEE INCREASES IDENTIFIED IN THE SCHEDULE OF FEES AND CHARGES WITH AN EFFECTIVE DATE OF JANUARY 1, 2009. Passes unanimously.

Director Hayes requested any additional comment from the Board regarding the proposed 2009 Budget. There was none. The Resolution to Adopt Budget (RESOLUTION 08-125), Resolution to Appropriate Sums of Money (RESOLUTION 08-126), The Resolution to Set Mill Levies for both the Perry Park Water District and Perry Park Water and Sanitation District (RESOLUTIONS 08-127 AND 08-128 RESPECTIVELY) were made and seconded. The full text is attached. The motions passed unanimously.

4.0 Audience Participation

5.0 Adjournment - A motion was made and seconded; (RESOLUTION 08-129): TO ADJOURN THE REGULAR MEETING. Passed unanimously. The meeting adjourned at 17:58.

ATTEST:

Secretary