

## Regular Meeting – November 16, 2010

### Board Members

Mike Hayes  
Craig Johnston  
Tony Lucas  
Jim Matchett  
Gary Peterson

### Visitors

### Staff / Consultants

Sue Byrnes – District Staff  
Diana Miller – District Manager  
Scott Monroe – Semocor, Inc.

### 1.0 Call To Order

The meeting was called to order at 16:30.

### 2.0 New Business and Open Items

2.1 Meeting Minutes – A motion was made and seconded; (RESOLUTION 10-083) TO APPROVE THE MINUTES OF THE OCTOBER 19, 2010 REGULAR BOARD MEETING OF THE PERRY PARK WATER AND SANITATION DISTRICT AS PRESENTED. As Director Hayes was not in attendance at the October 19, 2010 Board Meeting he abstained from the vote. The motion passed unanimously.

2.2 Water/Sewer Permits – Two new permits had been approved.

Permit #	Builder/Owner	Property Address
1411	The Pauls Corp.	4415 Echo Court
1412	The Pauls Corp.	4417 Echo Court

Eight (8) permits have been issued year to date. One (1) permit has been reissued.

2.3 Disbursements – A motion was made and seconded; (RESOLUTION 10-084) TO APPROVE CHECKS 20296 THRU 20319 IN THE AMOUNT OF \$91,073.63 WHICH WERE PREVIOUSLY DISBURSED FROM WELLS FARGO BANK WEST. The motion passed unanimously.

In reference to check 20297 issued to CEBT which is the same amount each month, Director Johnston suggested that the payment be included with consent

agenda items. After discussion the Board concluded that authorizing payment to CEBT via consent agenda did not reduce the level of effort for the monthly payment.

Director Johnston suggested that the District consider eliminating Qwest telephone service and instead utilize Comcast Cable for voice and alarming services. The District Manager advised the Board that the District was currently negotiating with Qwest to reduce monthly billing by approximately \$100.00 per month.

A motion was made and seconded; (RESOLUTION 10-085) TO APPROVE CHECKS 20320 THRU 20330 IN THE AMOUNT OF \$47,360.02 TO BE DISBURSED FROM WELLS FARGO BANK WEST. The motion passed unanimously.

A motion was made and seconded; (RESOLUTION 10-086) TO RATIFY CONSENT AGENDA ITEMS DATED OCTOBER 29, 2010 IN THE AMOUNT OF \$4,956.71 WHICH WERE PREVIOUSLY DISBURSED FROM WELLS FARGO BANK WEST. The motion passed unanimously.

A motion was made and seconded; (RESOLUTION 10-087) TO RATIFY CONSENT AGENDA ITEMS DATED NOVEMBER 12, 2010 IN THE AMOUNT OF \$4,956.71 WHICH WERE PREVIOUSLY DISBURSED FROM WELLS FARGO BANK WEST. The motion passed unanimously.

- 2.4 Larkspur Chamber of Commerce. – At the October 19, 2010 Board Meeting members of the Larkspur Chamber of Commerce had requested the District’s membership or sponsorship with the organization. The Board had requested additional information regarding the organization, specifically a mission statement. The Larkspur Chamber of Commerce had agreed to provide additional information to the Board prior to November 16, 2010 Board Meeting and requested that they be added to the November 16, 2010 agenda. The Larkspur Chamber of Commerce failed to send additional information and attend the November 16, 2010 Board Meeting.
- 2.5 Sandstone Ranch – Petition for Inclusion of Property – The Board reviewed the Petition for Inclusion of Property submitted by AR Sandstone L.L.C. Director Johnston asked if the petition and the Second Amendment to the Inclusion Agreement had been reviewed by the District’s legal counsel. The District Manager advised that both documents had been reviewed and were agreeable to the District’s legal counsel. The Board discussed the request from AR Sandstone L.L.C. to schedule the inclusion hearing at the December 7, 2010 Board Meeting. After discussion, the Board agreed that the Inclusion Hearing could be scheduled at the December 7, 2010 Board Meeting along with the District’s Budget Hearing. A motion was made and seconded; (RESOLUTION 10-088) TO ACCEPT THE PETITION FOR INCLUSION FROM AR SANDSTONE L.L.C. AND SCHEDULE THE INCLUSION HEARING FOR DECEMBER 7, 2010. The motion passed unanimously.
- 2.6 Proposed 2011 Budget – The Board reviewed the proposed 2011 budget. The District Manager offered that she had been contacted by Director Hayes regarding the operating revenue total. She advised that she had increased the Water Sales budget to \$525,000.00 to be consistent with the 2010 actual Water Sales revenue.

### **3.0 Staff and Consultant Reports**

- 3.1 Perry Park Water and Sanitation District Systems Report – The members of the Board reviewed the monthly operations report which had been submitted by Semocor, Inc.

Mr. Monroe highlighted that the improvements to the Glen Grove Water Treatment plant were on schedule.

- 3.2 Monthly Reports – The members of the Board reviewed the Monthly Staff Report which had been submitted by the District Manager.

The Board discussed the Application of Perry Park Case No. 10CW263, Water Division 1 which is the District's Application for Change of Water Right and for Integration into the Existing Plan for Augmentation associated with the Pleasant Park Ditch. Director Peterson requested the purpose of the Substitute Water Plan. The District Manager advised that the Substitute Water Plan would allow the District to utilize a percentage of the water identified in the application prior to the court's final determination. Director Peterson asked if the District Manager and Mr. Monroe with Semocor, Inc. had been planning on incorporating the water into the District's water portfolio. She and Mr. Monroe advised that the water would be incorporated into the District's Augmentation Plan as soon as the water was available to the District.

The members of the Board reviewed the monthly Project Status Report which had been submitted by the District Manager.

### **4.0 Old Business/Immediate Issues**

The District Manager advised the Board that she had been contacted by a local property owner regarding the potential lease of a portion of the District's ranch property, specifically related to property surrounding the stables and quonset hut. The Board discussed the pros and cons of the proposal and agreed that it was not feasible at this time due to pending negotiations.

### **5.0 Audience Participation**

There was none.

- 6.0 Adjournment** - A motion was made and seconded; (RESOLUTION 10-089): TO ADJOURN THE REGULAR MEETING. The motion passed unanimously. The meeting adjourned at 18:02.

ATTEST:

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Secretary