



Perry Park Water and Sanitation District
5676 West Red Rock Drive
Larkspur, Colorado 80118
www.ppwsd.org

Regular Meeting – October 15, 2014

Board Members

Craig Johnston
Judy LaCrosse
Jim Matchett
Andy Morris
Gary Peterson

Visitors

Staff / Consultants

Sue Byrnes – District Staff
Diana Miller – District Manager
Scott Monroe – Semocor, Inc.

1.0 Call To Order

The meeting was called to order at 16:30.

2.0 New Business and Open Items

- 2.1 Meeting Minutes – A motion was made and seconded; (RESOLUTION 14-064) TO APPROVE THE MINUTES OF THE SEPTEMBER 17, 2014 REGULAR BOARD MEETING OF THE PERRY PARK WATER AND SANITATION DISTRICT AS AMENDED. The motion passed unanimously.

Director Johnston noted that the correction proposed for the August 20, 2014 meeting had a typographical error, specifically “announces” should be “announced” in Section 2.1.

Director Morris noted that in Section 2.4 the disbursement to I.R.E.A. was “for electricity” and that the clarification should be included in the meeting minutes.

Director Morris suggested that Section 2.4 of the meeting minutes reflect that the capacity that will double at the Glen Grove Water Treatment Plant is for “renewable water” and that the clarification should be included in the meeting minutes.

Director LaCrosse requested clarification on the type of water that will be stored in the new clear well. The District Manager advised that the water was treated, and the clear well is to insure thirty minutes of chlorine contact time prior to the water entering the distribution system.

Director Morris suggested that Section 3.1 of the meeting minutes reflect the construction that caused the water main break was for “the clear well at the Glen Grove Water Treatment Plant”.

2.2 Disbursements – A motion was made and seconded; (RESOLUTION 14-065) TO RATIFY ELECTRONIC PAYMENTS DATED SEPTEMBER 15, 2014 IN THE AMOUNT OF \$5,400.41 AND ELECTRONIC PAYMENTS DATED OCTOBER 6, 2014 IN THE AMOUNT OF \$8,520.81 WHICH WERE PREVIOUSLY DISBURSED FROM 1ST BANK. The motion passed unanimously.

Director Peterson inquired into the number of CenturyLink payments included with the disbursements. The District Manager advised that CenturyLink issues two invoices monthly, one for the telephone lines at the District Office, and another for the telephone lines at the treatment facilities and lift stations.

Director Morris suggested that electronic payments be consolidated into one per vendor. The District Manager advised that this was not an option for electronic payments, but the District does consolidate payments when checks are issued.

A motion was made and seconded; (RESOLUTION 14-066) TO APPROVE CHECKS 10757 THRU 10781 IN THE AMOUNT OF \$229,891.59 TO BE DISBURSED FROM 1ST BANK. The motion passed unanimously.

In reference to check 10757, issued to A.J. Ventures, Inc., Director LaCrosse requested additional detail on the work performed. The District Manager advised that potholing was done at the Glen Grove Water Treatment plant, in the clear well construction area, to trace the path of the recently damaged water bypass line.

In reference to check 10773, issued to Semocor, Inc., Director Matchett requested clarification on the description TTHM & Haa5's. Mr. Monroe responded that those were abbreviations for the water tests Totals Trihalomethanes and Haloacetic Acids which are associated with disinfection byproducts.

In reference to check 10775, issued to TST Infrastructure, LLC, Director Peterson requested further detail for the Rate Evaluation – 2014 and Respond to Manhole Event. The District Manager advised that the District had met with TST on a number of occasions and provided the financial and operational data necessary for a rate analysis. The District Manager added that TST presented the initial findings to the Rates and Fees Committee. The District Manager offered that the manhole event was also known as the Waucondah sewer backup.

In reference to check 10781, issued to Your Bond Connection, Director Peterson requested clarification on its purpose. The District Manager offered that a blanket surety bond must be filed for each Director with the clerk of court and Division of Local Government. She added that a fidelity bond must be filed for the Treasurer.

A motion was made and seconded; (RESOLUTION 14-067) TO RATIFY CONSENT AGENDA ITEMS DATED SEPTEMBER 26, 2014 IN THE AMOUNT OF \$6,065.17 AND ITEMS DATED OCTOBER 10, 2014 IN THE AMOUNT OF \$5,711.62 WHICH WERE PREVIOUSLY DISBURSED FROM WELLS FARGO BANK WEST. The motion passed unanimously.

2.3 2015 Budget – The Board reviewed the proposed 2015 Budget presented by the District Manager. Director Matchett highlighted a number of revenue related

improvements that would tighten the 2015 projected budget. Director Morris suggested that capital items in Section 4 & 5 of the budget that are not needed in the current budget cycle be removed.

- 2.4 Letter Regarding Water Heater – 4701 Mohawk Drive – The Board reviewed a letter from a Customer regarding water heater damage that they believe is associated with the recent water main break. The Board discussed damages that occur during power fluctuations and the lack of remedy for Customers. The Board discussed the District’s policies as it relates to water main breaks. The Board did not come to a consensus related to the request for consideration, and requested that the District Manager contact the Customer to obtain additional information.

3.0 Operational Status

- 3.1 Perry Park Water and Sanitation District Systems Report – The members of the Board reviewed the monthly operations report which had been submitted by Semocor, Inc.

The Board noted that it was good to see the reservoir storage data on the report.

Director Peterson noted the gallons of water that were lost with the water main break, and asked if there was an opportunity for the District to receive a credit on their augmentation plan. Mr. Monroe advised that the water was not metered, and thus not exempt from being considered consumed water.

- 3.2 Monthly Staff Report – The members of the Board reviewed the Monthly Staff Report.

The District Manager advised the Board that she and Mr. Monroe had met with Mr. Walt Korinke with the Perry Park Metropolitan District, to discuss options that the Metropolitan District were analyzing for the purpose of maintaining the pond at the entrance of Perry Park Ranch. Mr. Korinke requested clarification from the District regarding the benefit or lack thereof of dredging the Perry Park pond. The District Manager and Mr. Monroe advised that they did not have the answer to his request, and that a hydrological engineer would need to perform analysis before they could respond definitively. The Board agreed that hiring an engineer at this time would be premature.

The District Manager advised the Board that the Chatfield Watershed Authority of which the District is a member, is continuing efforts to support state legislation that would provide a financial “tool box” for all water sheds in Colorado to get funding for projects that would have positive impacts on water quality in their respective reservoirs. The District Manager offered that the “tool box” provides many financial opportunities, many of which would not be appropriate for the Chatfield Watershed Authority and their members.

4.0 Old Business/Immediate Issues

There was none.

5.0 Audience Participation

There was none.

6.0 Adjournment - A motion was made and seconded; (RESOLUTION 14-068) TO ADJOURN THE REGULAR MEETING. The motion passed unanimously. The meeting adjourned at 18:00.

Director Judy LaCrosse - Secretary