

Regular Meeting – September 21, 2011

Board Members

Mike Hayes
Craig Johnston
Jim Matchett
Gary Peterson

Visitors

Judy LaCrosse

Excused Absence

Tony Lucas

Staff / Consultants

Sue Byrnes – District Staff
Diana Miller – District Manager
Scott Monroe – Semocor, Inc.

1.0 Call To Order

The meeting was called to order at 16:34.

2.0 New Business and Open Items

2.1 Meeting Minutes – A motion was made and seconded; (RESOLUTION 11-070) TO APPROVE THE MINUTES OF THE AUGUST 17, 2011 REGULAR BOARD MEETING OF THE PERRY PARK WATER AND SANITATION DISTRICT AS PRESENTED. The motion passed unanimously.

2.2 Water/Sewer Permits – No new permits had been approved.

Four (4) permits have been issued year to date. One (1) permit has been reissued.

2.3 Disbursements – A motion was made and seconded; (RESOLUTION 11-071) TO APPROVE CHECKS 20627 THRU 20643 IN THE AMOUNT OF \$35,815.97 WHICH WERE PREVIOUSLY DISBURSED FROM WELLS FARGO BANK WEST. The motion passed unanimously.

A motion was made and seconded; (RESOLUTION 11-072) TO APPROVE CHECK 20644 IN THE AMOUNT OF \$15,553.50 WHICH WAS PREVIOUSLY DISBURSED FROM WELLS FARGO BANK WEST. The motion passed unanimously.

The District Manager clarified that check 20644 issued to Walker Process Equipment is the deposit for the new RBC (rotating biological contactor) at the Wauconda Waste Water Treatment Plant.

A motion was made and seconded; (RESOLUTION 11-073) TO APPROVE CHECKS 20645 THRU 20657 IN THE AMOUNT OF \$49,390.53 TO BE DISBURSED FROM WELLS FARGO BANK WEST. The motion passed unanimously.

In reference to check 20649 issued to DRC Construction Services Inc. (DRC), Director Hayes requested further detail on the work performed. Mr. Scott Monroe with Semocor, Inc. advised that a number of sewer lines at the Wauconda Waste Water Treatment Plant do not have any slope which causes grit and sludge to build up periodically. The work performed by DRC was to clear the sewer lines of any debris.

Director Hayes requested further information with regard to check 20653 issued to Magnum Excavating with the description: Replaced Sewer Main – Fox Circle. The District Manager advised that an I.R.E.A. electrical cable had been bored through the sewer main line. She offered that the District had paid for the sewer repair and I.R.E.A. had paid to relocate the electrical line.

A motion was made and seconded; (RESOLUTION 11-074) TO RATIFY CONSENT AGENDA ITEMS DATED AUGUST 19, 2011 IN THE AMOUNT OF \$4,956.71 WHICH WERE PREVIOUSLY DISBURSED FROM WELLS FARGO BANK WEST. The motion passed unanimously.

A motion was made and seconded; (RESOLUTION 11-075) TO RATIFY CONSENT AGENDA ITEMS DATED SEPTEMBER 2, 2011 IN THE AMOUNT OF \$5,306.26 WHICH WERE PREVIOUSLY DISBURSED FROM WELLS FARGO BANK WEST. The motion passed unanimously.

A motion was made and seconded; (RESOLUTION 11-076) TO RATIFY CONSENT AGENDA ITEMS DATED SEPTEMBER 2, 2011 IN THE AMOUNT OF \$188.70 WHICH WERE PREVIOUSLY DISBURSED FROM THE 1ST BANK CHECKING ACCOUNT. The motion passed unanimously.

A motion was made and seconded; (RESOLUTION 11-077) TO RATIFY CONSENT AGENDA ITEMS DATED SEPTEMBER 16, 2011 IN THE AMOUNT OF \$4,956.71 WHICH WERE PREVIOUSLY DISBURSED FROM WELLS FARGO BANK WEST. The motion passed unanimously.

3.0 Staff and Consultant Reports

- 3.1 Perry Park Water and Sanitation District Systems Report – The members of the Board reviewed the monthly operations report which had been submitted by Semocor, Inc. Mr. Monroe noted that the Glen Grove Water Treatment Plant was running at ninety eight percent of capacity and that as soon as additional storage is installed to increase chlorine contact time, the percent of capacity utilized would be reduced.

Mr. Monroe advised the Board that the Fox Circle Water Main Line Improvement project is progressing well. He added that the contractor that the District had selected, Crow Creek Construction, LLC is doing a good job and that the project would be completed on time and within budget.

- 3.2 Monthly Staff Report – The District Manager presented a draft of the Perry Park Water and Sanitation District Water Conservation Plan. She highlighted that she and Mr. Monroe had created the concise plan with the information gathered and analysis performed associated with the work they had done for the Douglas County Regional Water Conservation Planning Program. Director Peterson was pleased with the effort and offered some corrections and improvements. Director Matchett advised that he would go through the draft again and provide feedback. The District Manager advised that suggestions she had received from Director Johnston would be integrated into the plan as well.

The District Manager advised the Board that the District's property tax revenue for 2012 will decrease by 16.7 percent. She suggested to the Board that with the reduction in tax revenue and increases in utility costs, the Board should consider a 2012 rate increase. She added that she would add an agenda item to the remaining 2011 Board Meetings to provide that opportunity. She informed the Board that the Rate Committee had met earlier in the day to discuss the District's options. She indicated that results from the Rate Committee meeting would be summarized and provided to the Board at the next Board Meeting.

The Board reviewed a memorandum from the District's Engineer, Mr. Rick Pickard with TEC, documenting his opposition to the installation of a septic system on the property located at 4039 Mohawk Drive. The District Manager advised the Board that a copy of the memorandum had been provided to the property owner. She added that she, Mr. Monroe and Mr. Pickard had met with the property owner and that the owner had decided to go with a design suggestion that she had received from Mr. Warren Brown with the Tri County Health Department which utilizes the District's centralized sewer system as opposed to a septic system. The Board agreed that the result was optimal.

The Board reviewed responses from the District's Legal Counsel, Mr. Alan Hill associated with outstanding Special Improvement District (SID) questions that had arisen during the August 17, 2011 Board Meeting. After discussion, the Board agreed that due to current economic conditions the District would be unable to participate in an SID at this time.

- 4.0 Old Business/Immediate Issues** – There was none.

- 5.0 Audience Participation** -There was none.

- 6.0 Adjournment** - A motion was made and seconded; (RESOLUTION 11-078) TO ADJOURN THE REGULAR MEETING. The motion passed unanimously. The meeting adjourned at 17:34.

ATTEST:

Secretary