Perry Park Water and Sanitation District
5676 West Red Rock Drive
Larkspur, Colorado 80118
www.ppwsd.org

Regular Meeting – September 20, 2017

Board Members Present	**Visitors**
Craig Johnston	Gerry Baker
Judy LaCrosse	Jim Shattuck
Andy Morris	Kendra Shattuck
Gary Peterson	

Excused Absence

Jim Matchett

Staff / Consultants in Attendance

Diana Miller – District Manager
Scott Monroe – Semocor, Inc.

1.0 Call To Order

The meeting was called to order at 16:30.

2.0 Audience Participation

Mr. Baker attended the Board Meeting to gain an understanding of the outcome of his suggestion that the District install a fire hydrant at the Pike Circle PRV (Pressure Reducing Valve) vault location as opposed to the planned flushing hydrant. Mr. Monroe advised that fire hydrants in the District are installed on the same side of the street as the water main and that in this case, this would work for both fire protection and as pressure control for valves in the vault when necessary, but the location across from the PRV vault was not viewed favorably by the property owner.

3.0 New Business and Open Items

3.1 Meeting Minutes – A motion was made and seconded; (RESOLUTION 17-054) TO APPROVE THE MINUTES OF THE AUGUST 16, 2017 REGULAR BOARD MEETING OF THE PERRY PARK WATER AND SANITATION DISTRICT AS PRESENTED. The motion passed unanimously.

3.2 Disbursements – A motion was made and seconded; (RESOLUTION 17-055) TO RATIFY ELECTRONIC PAYMENTS DATED SEPTEMBER 6, 2017 IN THE AMOUNT OF $15,370.57 WHICH WERE PREVIOUSLY DISBURSED FROM 1ST BANK. The motion passed unanimously.

A motion was made and seconded; (RESOLUTION 17-056) TO APPROVE CHECKS 11689 THRU 11717 IN THE AMOUNT OF $111,442.57 TO BE DISBURSED FROM 1ST BANK. The motion passed unanimously.

In reference to check 11691, issued to Chemtrade Chemicals US LLC, Director Peterson requested validation that the two entries for Alum Sulfate were not a duplication. The District Manager advised that there was no duplication, one entry was for the Waucondah Wastewater Treatment Plant the other entry was for the Sageport Wastewater Treatment Plant.

In reference to check 11694, issued to Dana Kepner Company, Inc., Director Peterson requested clarification on the item Tandem Coppersetters. The District Manager advised that a tandem coppersetter is what holds the water meter and PRV and connects to the water service line. She added that it is typically installed in a meter pit.

In reference to check 11708, issued to Semocor, Inc., Director Johnston requested additional information on lead and copper sampling. The District Manager advised that lead and copper sampling is federally mandated based on the size of the District and that the District samples lead and copper every three years at predetermined locations.

A motion was made and seconded; (RESOLUTION 17-057) TO RATIFY CONSENT AGENDA ITEMS DATED AUGUST 25, 2017 IN THE AMOUNT OF $6,460.42 AND CONSENT AGENDA ITEMS DATED SEPTEMBER 8, 2017 IN THE AMOUNT OF $6,014.52 WHICH WERE PREVIOUSLY DISBURSED FROM WELLS FARGO BANK. The motion passed unanimously.

3.3 Request for Master Plan Amendment – Location of East Side Lift Station – Mr. Jim Shattuck and Ms. Kendra Shattuck attended the Board Meeting to request a Master Plan Amendment for a lift station that would serve a limited number of lots on Independence Court.

The Board reviewed a memorandum from the District's engineering firm, TST Infrastructure, LLC, which recommends that the District not deviate from the 2016 Water and Sewer Master Plan and notes that the planned lift station location would serve the maximum number of lots and Customers.

The Board and staff discussed the engineer's recommendation and the cost of constructing and maintaining a lift station.

After discussion, the Board concurred that the District would not deviate from the 2016 Water and Sewer Master Plan.

3.4 Remuda Ranch Feasibility Study - The Board reviewed the Water & Sewer Service, Fire Protection Feasibility Study for Remuda Ranch, which was prepared by TST Infrastructure, LLC.

In reference to Section II. Water, Water System and Service, On-Site Improvements, Director Peterson requested additional information related to the potable water storage tank. Mr. Monroe offered that he and the District Manager

had considered the District's current potable water storage capacity and future water quality and redundancy if a new potable water tank were constructed. Mr. Monroe advised that they concluded that escrowing the applicant's funds for future potable water storage offered the biggest overall benefit to the entire District.

Director Peterson requested that the escrowed funds earn interest for the District.

Director LaCrosse inquired into the timeframe for the installation of dry utilities associated with the development. The District Manager advised that she did not have a schedule for dry utility construction.

At the conclusion of the discussion, a motion was made and seconded; (RESOLUTION 15-058) TO ACCEPT THE WATER & SEWER SERVICE, FIRE PROTECTION FEASIBILITY STUDY FOR REMUDA RANCH. The motion passed unanimously.

3.5 Execute Order of Exclusion – Remuda Ranch – The Board discussed the Order of Exclusion prepared by Ms. Ashley Pollock, Hill & Pollock, LLC which when executed would formalize the exclusion of property as defined in the executed Exclusion Agreement.

At the conclusion of the discussion, a motion was made and seconded; (RESOLUTION 15-059) TO EXECUTE THE ORDER OF EXCLUSION. The motion passed unanimously. A copy of the executed order is attached to these meeting minutes.

3.6 Execute Order of Inclusion – Remuda Ranch – The Board discussed the Order of Inclusion prepared by Ms. Pollock, which when executed would formalize the inclusion of property as defined in the executed Inclusion Agreement.

At the conclusion of the discussion, a motion was made and seconded; (RESOLUTION 15-060) TO EXECUTE THE ORDER OF INCLUSION. The motion passed unanimously. A copy of the executed order is attached to these meeting minutes.

3.7 2018 Budget - As per §29-1-105, C. R. S. and §29-1-103(1), C. R. S. the District Manager presented the Board with the 2018 proposed budget.

Director Morris asked if the members of last year's Staffing and Compensation Committee would remain in place. The Board agreed that they would.

4.0 Operational Status

4.1 Perry Park Water and Sanitation District Systems Report – The members of the Board reviewed the monthly operations report which was presented by Mr. Monroe.

4.2 Monthly Staff Report – The members of the Board reviewed the Monthly Staff Report that was presented by the District Manager.

5.0 Old Business/Immediate Issues

There was none.

6.0 Adjournment - A motion was made and seconded; (RESOLUTION 17-059) TO ADJOURN THE REGULAR MEETING. The motion passed unanimously. The meeting adjourned at 17:24.

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Secretary, Judy LaCrosse