

Regular Meeting and Public Work Session – August 7, 2007

Board Members

Gary Peterson
Jim Matchett
Mike Hayes
Tony Lucas

Craig Johnston – Excused Absence

Visitors

Nancy Aitken
John Aitken
Judy LaCrosse
Matt Monroe

Staff / Consultants

Diana Miller – District Manager
Sue Byrnes – District Staff
Scott Monroe – SEMOCOR, Inc.

1.0 Call To Order

The meeting was called to order at 16:30.

2.0 New Business

2.1 Meeting Minutes - A motion was made and seconded; (RESOLUTION 07-065): TO APPROVE THE MINUTES OF THE JULY 17, 2007 REGULAR BOARD MEETING OF THE PERRY PARK WATER AND SANITATION DISTRICT. Passed unanimously.

2.2 Disbursements

Check number 18562 in the amount of \$15,160.00 which was issued in the July 17th check run was voided and reissued in the form of two checks because invoices for two different vendors were included on the same check.

Check numbers 18584 and 18585 in the amounts of \$9,150.00 and \$6,010.00 respectively, were voided due to operator error.

Check numbers 18586 and 18587 in the amounts of \$6,010.00 and \$9,150.00 respectively, are the two reissued checks.

The voided checks were available at the Board Meeting for review.

A motion was made and seconded; (RESOLUTION 07-066): TO APPROVE CHECKS 18588 – 18616 IN THE AMOUNT OF \$56,005.87 FROM WELLS FARGO BANK WEST. Passed unanimously.

Director Matchett asked if the pest management expense was still necessary. The District Manager described a recent mouse encounter. Director Matchett requested that this item be specifically budgeted for in the 2008 budget.

Director Matchett commented on the number of entries in the Unscheduled/Emergency Repairs account. A brief description of recent problems with the Red Rock Lift Station as well as the Waucondah RBC was given. The District Manager advised that additional expenses for both the RBC and Lift Station will be incurred by the District.

A motion was made and seconded; (RESOLUTION 07-067): TO RATIFY CONSENT AGENDA ITEMS DATED JULY 27, 2007 IN THE AMOUNT OF \$4,247.38 WHICH WERE PREVIOUSLY DISBURSED FROM WELLS FARGO BANK WEST. Passed unanimously.

3.0 Old Business / Immediate Issues

3.1 Inca/Delaware Local Improvement District (LID) - Director Hayes commented on the depth of some of the manholes associated with the Inca/Delaware LID. Mr. Scott Monroe advised that at least one manhole was 23 feet deep.

3.2 Staffing Committee – The Staffing Committee presented a proposal to enhance the District’s retirement policy, with the goal of retaining good employees long term. The following is a benefit explanation table that will be added to the Employee Handbook:

RETIREMENT – 457 GOVERNMENT DEFERRED COMPENSATION PLAN

Years of Service	District Contribution
0 – 1 Years	An employee can participate in the plan.
1 – 2 Years	The District will match an employee’s contribution up to 2%.
2 – 3 Years	The District will match an employee’s contribution up to 3%
3 – 4 Years	The District will match an employee’s contribution up to 4%.
4 – 5+ Years	The District will match an employee’s contribution up to 5%.

A number of questions were raised related to the current plan, other plan options and access to funds. The District Manager suggested that a representative from Lincoln Financial attend a future meeting. The Board agreed that this would be beneficial.

A motion was made and seconded; (RESOLUTION 07-068): TO UPDATE THE DISTRICT'S RETIREMENT POLICY, INCREASING THE DISTRICT'S MATCHING CONTRIBUTION ONE PERCENT IN YEARS THREE, FOUR AND FIVE OF SERVICE, WITH A MAXIMUM OF A FIVE PERCENT MATCHING CONTRIBUTION. Passed unanimously.

4.0 Audience Participation

None.

5.0 Public Work Session

None.

6.0 Adjournment - A motion was made and seconded; (RESOLUTION 07-069): TO ADJOURN THE REGULAR MEETING. Passed unanimously. The meeting adjourned at 17:23.

ATTEST:

Secretary