



Perry Park Water and Sanitation District
5676 West Red Rock Drive
Larkspur, Colorado 80118
www.ppwsd.org

Regular Meeting – July 10, 2013

Board Members

Tim Johnson
Judy LaCrosse
Tony Lucas
Jim Matchett
Gary Peterson

Visitors

Eric Barnes

Staff / Consultants

Diana Miller – District Manager

1.0 Call To Order

The meeting was called to order at 16:30.

2.0 New Business and Open Items

- 2.1 Meeting Minutes – A motion was made and seconded; (RESOLUTION 13-041) TO APPROVE THE MINUTES OF THE JUNE 19, 2013 REGULAR BOARD MEETING OF THE PERRY PARK WATER AND SANITATION DISTRICT AS PRESENTED. The motion passed unanimously.
- 2.2 Disbursements – A motion was made and seconded; (RESOLUTION 13-042) TO RATIFY ELECTRONIC PAYMENTS DATED JULY 1, 2013 IN THE AMOUNT OF \$21,616.84 WHICH WERE PREVIOUSLY DISBURSED FROM 1ST BANK. The motion passed unanimously.

A motion was made and seconded; (RESOLUTION 13-043) TO APPROVE CHECKS 10372 THRU 10392 IN THE AMOUNT OF \$114,323.90 TO BE DISBURSED FROM 1ST BANK. The motion passed unanimously.

In reference to check 10372 issued to Yates Law Firm, LLC, Director Peterson inquired as to why the invoice amount for the Pleasant Park Ditch Transfer was so high. The District Manager offered that the water court case is set for October of this year. She added that Mr. Hill, the District's legal counsel had been working diligently to try and settle with the entities that are in opposition to the case. She indicated that he had been pretty successful with other water providers but that he was getting unprecedented opposition from the Colorado Division of Water Resources (CDWR). She continued that the CDWR was contesting the acre feet of water that the District has presented in their water court case.

In reference to check 10379 issued to EPR, Director Peterson requested additional details. The District Manager advised that the District had used EPR in the past for

fire hydrant replacement. She continued that EPR had been working on the replacement of a fire hydrant on Country Club Drive when a report of a water leak on Fox Circle came in. After discussion between herself and Mr. Scott Monroe the Operations Supervisor, they agreed that it would be opportune to have EPR do the repairs necessary to repair the water leak on Fox Circle.

In reference to check 10387 issued to Semocor, Inc., Director Peterson noted that radiation samples had been taken and inquired about the laboratory results. The District Manager advised the Board that the laboratory results indicated that all the samples were below Colorado Department of Public Health and Environment established maximum contaminate levels.

A motion was made and seconded; (RESOLUTION 13-044) TO RATIFY CONSENT AGENDA ITEMS DATED JUNE 21, 2013 IN THE AMOUNT OF \$5,220.94 AND ITEMS DATED JULY 5, 2013 IN THE AMOUNT OF \$5,666.84 WHICH WERE PREVIOUSLY DISBURSED FROM WELLS FARGO BANK WEST. The motion passed unanimously.

- 2.3 2012 Audit – Mr. Eric Barnes with Wagner, Barnes & Griggs, PC, attended the Board Meeting to present the 2012 Financial Statements and the results of the 2012 Audit. He advised the Board that Wagner, Barnes & Griggs, PC would be issuing an unqualified Independent Auditors' Report, signifying that the financial statements are free of material misstatements and in accordance with GAAP (GENERALLY ACCEPTED ACCOUNTING PRINCIPLES). Mr. Barnes summarized the new auditing standards that became effective in 2012. Mr. Barnes highlighted the key components of the financial statements. Mr. Barnes observed that the District's current ratio is 51:1 (current assets to current liabilities), noting that the District has \$20.1 million in capital assets, a slight reduction from the previous year. Mr. Barnes added that the District did not exceed its budget and that the District staff does a good job of maintaining records. Mr. Barnes noted a change on Note 5 – Net Assets which should be Note 5 – Net Positions.

A motion was made and seconded; (RESOLUTION 13-045) TO ACCEPT THE 2012 AUDIT AS AMENDED AND TO AUTHORIZE THE DISTRICT MANAGER TO FACILITATE THE FINAL VERSION OF THE AUDIT AND SUBMIT IT TO THE STATE. The motion passed unanimously.

Director Peterson noted that the District may be issuing bonds in the next few years and asked Mr. Barnes if the District should consider doing the management discussion and analysis as part of the District's audit going forward. After discussion, the Board agreed that it would be appropriate to include the management discussion and analysis as part of the 2013 audit.

3.0 Operational Status

- 3.1 Perry Park Water and Sanitation District Systems Report – The members of the Board reviewed the monthly operations report which had been submitted by Semocor, Inc.

Director Peterson noted that the maximum day demand for the Glen Grove Water Treatment Plant was 125%. The District Manager offered that the District was utilizing the maximum amount of renewable water available.

- 3.2 Monthly Staff Report – The members of the Board reviewed the Monthly Staff Report.

4.0 Old Business/Immediate Issues

- 4.1 Board Member Discussion Items – Director Peterson provided an overview of a recent article associated with the Brighton Utilities Department and their response to E. coli bacteria detected in their water system. He requested clarification on the District's response to emergency situations. The District Manager advised the Board that both she and Mr. Monroe are available 24 hours a day, 7 days a week. She offered that if after hours, the District's emergency call service will continue to run through a call list until an authorized person is contacted. She noted that the District maintains a list of qualified contractors who can readily respond to any infrastructure emergency. She added that in addition to the District's emergency and planned response to infrastructure issues, the District is proactive in analyzing anomalies that are detected while reviewing laboratory results. After discussion, the Board was satisfied that the District responds appropriately to varying scenarios.

It was noted that Mr. Monroe was unable to attend the Board Meeting as he was responding to a water main break.

5.0 Audience Participation

There was none.

- 6.0 Adjournment** - A motion was made and seconded; (RESOLUTION 13-046) TO ADJOURN THE REGULAR MEETING. The motion passed unanimously. The meeting adjourned at 17:45.

ATTEST:

Secretary