



Perry Park Water and Sanitation District
5676 West Red Rock Drive
Larkspur, Colorado 80118
www.ppwsd.org

Regular Meeting – April 20, 2016

Board Members Present

Craig Johnston
Judy LaCrosse
Jim Matchett
Andy Morris
Gary Peterson

Visitors

Staff / Consultants in Attendance

Diana Miller – District Manager
Scott Monroe – Semocor, Inc.

1.0 Call To Order

The meeting was called to order at 16:30.

2.0 New Business and Open Items

2.1 Meeting Minutes – A motion was made and seconded; (RESOLUTION 16-019) TO APPROVE THE MINUTES OF THE MARCH 16, 2016 REGULAR BOARD MEETING OF THE PERRY PARK WATER AND SANITATION DISTRICT AS PRESENTED. The motion passed unanimously.

2.2 Disbursements – A motion was made and seconded; (RESOLUTION 16-020) TO RATIFY ELECTRONIC PAYMENTS DATED MARCH 15, 2016 IN THE AMOUNT OF \$3,677.65 AND ELECTRONIC PAYMENTS DATED MARCH 24, 2016 IN THE AMOUNT OF \$10,355.39 AND ELECTRONIC PAYMENTS DATED APRIL 7, 2016 IN THE AMOUNT OF \$832.26 WHICH WERE PREVIOUSLY DISBURSED FROM 1ST BANK. The motion passed unanimously.

A motion was made and seconded; (RESOLUTION 16-021) TO APPROVE CHECKS 11221 THRU 11251 IN THE AMOUNT OF \$92,636.36 TO BE DISBURSED FROM 1ST BANK. The motion passed unanimously.

In reference to check 11222 issued to Backhoe Services LLC, Director LaCrosse requested clarification on the work performed. The District Manager advised that the District was testing the valves needed to shut the water off for the Elati mainline extension connection, and found that the valve did not work and needed to be replaced.

In reference to check 11229 issued to Emergency Pipe Repair, Director Peterson requested clarification on why the bill is so high, \$9,543.71. The District Manager offered that the repair was on the District's side of a leaking service line, and that

the repair was partially in the pavement on Red Rock Drive. This being the case, a requirement of the Douglas County Street Permit, is that flaggers and traffic control are utilized. In addition, because the repair was done in an area with multiple utilities a vacuum truck was necessary to prevent damage to other utilities.

In reference to check 11238 issued to Ken Ashlock, Director Matchett requested further detail on the road grading. The District Manager advised that the dirt roads to the District's treatment facilities and tanks are severely rutted and would continue to deteriorate unless they were graded and crowned.

In reference to check 11239 issued to Kubwater Resources, Inc., Director LaCrosse requested additional information on Magnafloc. The District Manager offered that Magnafloc is a polymer; a flocculent settling agent used in wastewater treatment.

A motion was made and seconded; (RESOLUTION 16-022) TO RATIFY CONSENT AGENDA ITEMS DATED MARCH 25, 2016 IN THE AMOUNT OF \$6,352.78 AND CONSENT AGENDA ITEMS DATED APRIL 8, 2016 IN THE AMOUNT OF \$6,014.53 WHICH WERE PREVIOUSLY DISBURSED FROM WELLS FARGO BANK. The motion passed unanimously.

- 2.3 Waucondah Wastewater Treatment Plant Noise Level – The Board discussed the results of the field actions that the District had taken to understand the noise level associated with mechanical elements at the Waucondah Wastewater Treatment Plant. The Board discussed their personal observations as well as the results of decibel readings at the plant and surrounding locations. Mr. Monroe advised the Board that due to humidity issues that could destroy mechanical equipment, air flow is required in the digester building. Mr. Monroe added that he had added some tarps to test their ability to reduce sound, but the sound reduction was negligible and they added to humidity issues in the digester building. Mr. Monroe offered that it would likely require removing the blowers from the digester building, and relocating them to an underground concrete structure to reduce the above ground sound level.

At the end of the discussion the Board directed the District Manager to send a letter to the Customer to update him on the results of the District's investigation, and to notify him that the District would include a reconfiguration of the digester building, moving blowers below grade in a future construction project.

- 2.4 Adopt 2016 Water and Sewer Master Plan – The Board acknowledged the effort that had been contributed by the District Staff, the District's Operations Contractor, the District's Engineering Firm and the participation of Board Members in multiple work sessions to finalize the plan.

The Board discussed the essential work product created as part of the planning process, the ten year capital improvement plan. The capital improvement plan includes fourteen essential projects for the District's future. The projects include treatment plant improvements, water line loops, lift station improvements, and significantly, the expansion and potentially the relocation of the Glen Grove Water Treatment Plant. The Glen Grove Water Treatment Plant effort will eliminate the renewal water treatment limitations that currently restrict the District's renewable water utilization. Project estimates over a ten year period are \$15,780,000. Discussions to evaluate funding options for the District are underway.

A motion was made and seconded; (RESOLUTION 2016-04-001) A RESOLUTION OF THE PERRY PARK WATER AND SANITATION DISTRICT BOARD OF DIRECTORS ADOPTING THE 2016 COMPREHENSIVE MASTER PLAN. The motion passed unanimously.

The complete text of Resolution 2016-04-001 will accompany these meeting minutes.

- 2.5 Chatfield Watershed Authority IGA and Bylaws – The Board reviewed and discussed the final version of the proposed Chatfield Watershed Authority IGA (Intergovernmental Agreement) and bylaws. The Board contemplated the recommendation of the District’s legal counsel, to approve the IGA and bylaws. The Board acknowledged that the proposed changes to the Authority would reduce the annual membership dues, but also limit the voting participation of Special Districts and Other Members, the Board agreed however, that continued participation would be best for the future of the Perry Park Water and Sanitation District.

3.0 Operational Status

- 3.1 Perry Park Water and Sanitation District Systems Report – The members of the Board reviewed the monthly operations report which had been submitted by Semcor, Inc.

In reference to the Collection System section of the report, Director Matchett requested clarification on the pump replacement at the Red Rock Lift Station, because the pumps are so new. Mr. Monroe clarified that a mechanical seal on the pump was replaced, not the entire pump.

- 3.2 Monthly Staff Report – The members of the Board reviewed the Monthly Staff Report. Director Morris highlighted the positive direction of the District’s Water Service Fees account.

The District Manager advised the Board that Scott Baker was no longer with Yates Law Firm, LLC. The District Manager noted that Ashley Pollock whom the Board had met previously, was also no longer with Yates Law Firm, LLC, but with a new firm Hoffmann Parker Wilson & Carberry P. C., and does still work with municipalities in land use, including eminent domain.

4.0 Old Business/Immediate Issues

- 4.1 Board Member Discussion Items – Director Peterson advised the Board that he would not be in attendance at the May 2016 Board Meeting.

In recognition of Director Peterson’s ten years of contribution to the Perry Park Water and Sanitation District the Board expressed their deepest gratitude to Director Peterson.

- 5.0 Audience Participation** – There was none.

6.0 Adjournment - A motion was made and seconded; (RESOLUTION 16-023) TO ADJOURN THE REGULAR MEETING. The motion passed unanimously. The meeting adjourned at 17:20.

Secretary, Judy LaCrosse