

## Regular Meeting – March 21, 2012

### Board Members

Craig Johnston  
Tony Lucas  
Jim Matchett  
Gary Peterson

### Visitors

### Staff / Consultants

Sue Byrnes – District Staff  
Diana Miller – District Manager  
Scott Monroe – Semocor, Inc.

### 1.0 Call To Order

The meeting was called to order at 16:30.

### 2.0 New Business and Open Items

- 2.1 Meeting Minutes – A motion was made and seconded; (RESOLUTION 12-020) TO APPROVE THE MINUTES OF THE JANUARY 18, 2012 REGULAR BOARD MEETING OF THE PERRY PARK WATER AND SANITATION DISTRICT AS AMENDED. As Director Peterson was not in attendance at the January 18, 2012 Board Meeting he abstained from the vote. The motion passed unanimously.

Director Peterson highlighted that the District Manager had been referred to as Director Miller.

A motion was made and seconded; (RESOLUTION 12-021) TO APPROVE THE MINUTES OF THE FEBRUARY 15, 2012 REGULAR BOARD MEETING OF THE PERRY PARK WATER AND SANITATION DISTRICT AS PRESENTED. As Director Matchett was not in attendance at the February 15, 2012 Board Meeting he abstained from the vote. The motion passed unanimously.

- 2.2 Accept Resignation of Director Mike Hayes – A motion was made and seconded; (RESOLUTION 12-022) TO ACCEPT THE RESIGNATION OF DIRECTOR MIKE HAYES. The motion passed unanimously.
- 2.3 Board Member Discussion Items – Director Matchett brought attention to an article published in the March 2012 issue of the SDA (Special District Association) Newsletter, titled Practice Pointers for Maintaining Good Intergovernmental Relations When

Constructing a Capital Project which identifies legal statutes that may assist the District in streamlining capital projects that require Douglas County approval.

Director Peterson requested clarification on the cancelled May 8, 2012 Perry Park Water and Sanitation District Regular Election. The District Manager advised that Ms. Judy LaCrosse, Mr. Tim Johnson and Director Peterson had been declared elected to four year terms. Director Matchett added that Mr. Johnson lives on the east side of the District and that it is positive for the District to get some representation from that area.

- 2.4 Disbursements – A motion was made and seconded; (RESOLUTION 12-023) TO APPROVE CHECKS 20803 THRU 20820 IN THE AMOUNT OF \$39,635.69 WHICH WERE PREVIOUSLY DISBURSED FROM WELLS FARGO BANK WEST. The motion passed unanimously.

A motion was made and seconded; (RESOLUTION 12-024) TO APPROVE CHECKS 20821 THRU 20831 IN THE AMOUNT OF \$58,643.14 TO BE DISBURSED FROM WELLS FARGO BANK WEST. The motion passed unanimously.

In reference to check number 20821 issued to Alan Hill associated with the Application of United Water & Sanitation, Director Peterson requested additional detail. The District Manager advised that the case is associated with moving water from Bell Mountain Ranch to the Ravenna Water District and includes diversions from Plum Creek.

A motion was made and seconded; (RESOLUTION 12-025) TO RATIFY CONSENT AGENDA ITEMS DATED FEBRUARY 17, 2012 IN THE AMOUNT OF \$5,220.93 WHICH WERE PREVIOUSLY DISBURSED FROM WELLS FARGO BANK WEST. The motion passed unanimously.

A motion was made and seconded; (RESOLUTION 12-026) TO RATIFY CONSENT AGENDA ITEMS DATED MARCH 2, 2012 IN THE AMOUNT OF \$5,704.73 WHICH WERE PREVIOUSLY DISBURSED FROM WELLS FARGO BANK WEST. The motion passed unanimously.

A motion was made and seconded; (RESOLUTION 12-027) TO RATIFY CONSENT AGENDA ITEMS DATED MARCH 2, 2012 IN THE AMOUNT OF \$377.40 WHICH WERE PREVIOUSLY DISBURSED FROM THE 1<sup>ST</sup> BANK CHECKING ACCOUNT. The motion passed unanimously.

A motion was made and seconded; (RESOLUTION 12-028) TO RATIFY CONSENT AGENDA ITEMS DATED MARCH 16, 2012 IN THE AMOUNT OF \$5,220.93 WHICH WERE PREVIOUSLY DISBURSED FROM WELLS FARGO BANK WEST. The motion passed unanimously.

### **3.0 Staff and Consultant Reports**

- 3.1 Perry Park Water and Sanitation District Systems Report – The members of the Board reviewed the monthly operations report which had been submitted by Semcor, Inc. As a follow up to the previous Board meeting, Mr. Monroe provided an overview of the District's water system, including the water treatment plants and

the different characteristics of the water produced from the wells in the system. Mr. Monroe provided insight into the water quality tests that the District must perform to remain compliant with the Colorado Department of Public Health and Environment, Water Quality Division. The Board offered that the information was very helpful and suggested that Mr. Monroe provide a similar presentation to the newly elected Board Members.

Mr. Monroe provided an update of the Waucondah RBC (Rotating Biological Contactor) Replacement project. He advised the Board that the RBC would be live on March 27, 2012.

3.2 Monthly Staff Report – The members of the Board reviewed the Monthly Staff Report.

After reviewing the Month End Cash Balances report, Director Peterson requested confirmation that the \$200,000 withdrawal from the Colotrust account was deposited into the Wells Fargo checking account. The District Manager confirmed the transaction.

After reviewing the YTD Expense Budget report, Director Peterson requested additional information on the following accounts; Miscellaneous Expense, Computer Software & Support and Sludge Disposal. The District Manager offered that the Sludge Disposal was higher this period because additional sludge removal was done prior to the Sageport Wastewater Treatment Plant Sanitary Survey. The District Manager offered to provide the details related to the other accounts prior to the next Board Meeting.

Director Matchett confirmed that the 2012 YTD Budget consists of the cumulative monthly year to date budget amount.

**4.0 Audience Participation**

There was none.

**5.0 Adjournment** - A motion was made and seconded; (RESOLUTION 12-029) TO ADJOURN THE REGULAR MEETING. The motion passed unanimously. The meeting adjourned at 17:37.

ATTEST:

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Secretary