



Perry Park Water and Sanitation District  
5676 West Red Rock Drive  
Larkspur, Colorado 80118  
[www.ppwsd.org](http://www.ppwsd.org)

## Regular Meeting – March 19, 2014

### Board Members

Tim Johnson  
Tony Lucas  
Gary Peterson

### Visitors

Craig Johnston

### Excused Absence

Judy LaCrosse  
Jim Matchett

### Staff / Consultants

Diana Miller – District Manager  
Scott Monroe – Semocor, Inc.

### 1.0 Call To Order

The meeting was called to order at 16:30.

### 2.0 New Business and Open Items

- 2.1 Meeting Minutes – A motion was made and seconded; (RESOLUTION 14-017) TO APPROVE THE MINUTES OF THE FEBRUARY 19, 2014 REGULAR BOARD MEETING OF THE PERRY PARK WATER AND SANITATION DISTRICT AS PRESENTED. The motion passed unanimously.
- 2.2 Disbursements – A motion was made and seconded; (RESOLUTION 14-018) TO RATIFY ELECTRONIC PAYMENTS DATED FEBRUARY 24, 2014 IN THE AMOUNT OF \$9,983.71 AND ELECTRONIC PAYMENTS DATED MARCH 11, 2014 IN THE AMOUNT OF \$4,344.75 WHICH WERE PREVIOUSLY DISBURSED FROM 1<sup>ST</sup> BANK. The motion passed unanimously.

A motion was made and seconded; (RESOLUTION 14-019) TO APPROVE CHECKS 10582 THRU 10601 IN THE AMOUNT OF \$63,514.70 TO BE DISBURSED FROM 1<sup>ST</sup> BANK. The motion passed unanimously.

In reference to check 10595 issued to TST Infrastructure, LLC, Director Peterson requested clarification on the following items: Boundary Change, Transition Projects, Hydraulic Model Update and the Sageport BW Pond Closure Plan.

The District Manager advised that maps reflecting the boundary changes associated with the Town of Larkspur exclusion of properties had to be submitted to the Department of Local Government and Douglas County Government by January 1, 2014.

The District Manager offered that the District had not updated their hydraulic model since 2003. She indicated that with the increase in developed properties, and changes in the District's boundary, that it was necessary to review pressures throughout the distribution system to insure compliance with Colorado Department of Public Health and Environment (CDPHE) standards, and to review the status of the District's fire suppression capabilities.

The District Manager advised the Board that in 2012 the District had received notification from CDPHE that a recent regulatory change would affect how impoundments at the Sageport Water Treatment Plant were regulated. The District Manager added that after discussions with Mr. Monroe and input from the District's engineering consultants that the best course of action for the District would be to no longer impound backwash water from the plant, but instead send it to the wastewater plant for treatment. The District Manager noted that the Board would see an increase in charges associated with the project during the year, because the District would be acting on the closure plan that was developed earlier in the year.

A motion was made and seconded; (RESOLUTION 14-020) TO RATIFY CONSENT AGENDA ITEMS DATED FEBRUARY 28, 2014 IN THE AMOUNT OF \$6,157.52 AND ITEMS DATED MARCH 14, 2014 IN THE AMOUNT OF \$5,711.62 WHICH WERE PREVIOUSLY DISBURSED FROM WELLS FARGO BANK WEST. The motion passed unanimously.

- 2.3 Echo Hills Tank Access – The District Manager advised the Board that Mr. Scott Baker, the District's legal counsel, was preparing the access easement draft document, and the revised water line and sewer line easement draft document, to reflect the discussions between the Echo Hills Tank Access Resolution Committee and Mr. Stetman and his legal counsel.

### **3.0 Operational Status**

- 3.1 Perry Park Water and Sanitation District Systems Report – The members of the Board reviewed the monthly operations report which had been submitted by Semocor, Inc.

Director Peterson noted the 1.1 million gallons had been flushed from the water system. Mr. Monroe advised that the District was doing well maintenance in preparation for seasonal demand increases.

Mr. Monroe advised the Board that the repairs on the D4 well were complete and the well was back online.

- 3.2 Monthly Staff Report – The members of the Board reviewed the Monthly Staff Report.

### **4.0 Old Business/Immediate Issues**

Director Peterson offered that he had recently met with Randy Johnson with Larkspur Fire Protection District to discuss emergency preparedness. A discussion regarding the District's preparation and planning ensued. The District Manager noted offsite storage for the District's essential documents and continuous backups of electronic data.

**5.0 Adjournment** - A motion was made and seconded; (RESOLUTION 14-021) TO ADJOURN THE REGULAR MEETING. The motion passed unanimously. The meeting adjourned at 16:56.

ATTEST:

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Secretary