

Regular Meeting – March 2, 2011

Board Members

Mike Hayes
 Craig Johnston
 Tony Lucas
 Jim Matchett

Visitors

Excused Absence

Gary Peterson

Staff / Consultants

Sue Byrnes – District Staff
 Diana Miller – District Manager

1.0 Call To Order

The meeting was called to order at 16:33.

2.0 New Business and Open Items

2.1 Meeting Minutes – A motion was made and seconded; (RESOLUTION 11-019) TO APPROVE THE MINUTES OF THE FEBRUARY 2, 2011 REGULAR BOARD MEETING OF THE PERRY PARK WATER AND SANITATION DISTRICT AS PRESENTED. The motion passed unanimously.

2.2 Water/Sewer Permits – One new permit had been approved, one permit had been reissued.

Permit #	Builder/Owner	Property Address
1347	Cardinal Construction	6433 Wauconda Drive
1413	Pat Woodward	1239 Hoosier Drive

One (1) permit has been issued year to date. One (1) permit has been reissued.

2.3 Disbursements – A motion was made and seconded; (RESOLUTION 11-020) TO APPROVE CHECKS 20426 THRU 20444 IN THE AMOUNT OF \$62,219.26 WHICH WERE PREVIOUSLY DISBURSED FROM WELLS FARGO BANK WEST. The motion passed unanimously.

Director Hayes requested that the District Manager analyze the I.R.E.A. bills to determine if another rate increase was included in 2011 billings.

A motion was made and seconded; (RESOLUTION 11-021) TO APPROVE CHECKS 20445 THRU 20455 IN THE AMOUNT OF \$26,180.75 WHICH WERE PREVIOUSLY DISBURSED FROM WELLS FARGO BANK WEST. The motion passed unanimously.

A motion was made and seconded; (RESOLUTION 11-022) TO RATIFY CONSENT AGENDA ITEMS DATED FEBRUARY 4, 2011 IN THE AMOUNT OF \$4,956.71 WHICH WERE PREVIOUSLY DISBURSED FROM WELLS FARGO BANK WEST. The motion passed unanimously.

A motion was made and seconded; (RESOLUTION 11-023) TO RATIFY CONSENT AGENDA ITEMS DATED FEBRUARY 18, 2011 IN THE AMOUNT OF \$4,956.71 WHICH WERE PREVIOUSLY DISBURSED FROM WELLS FARGO BANK WEST. The motion passed unanimously.

- 2.4 Douglas County Regional Water Conservation Planning Program – The District Manager advised the Board that the District had additional discussions with Douglas County regarding the Douglas County Regional Water Conservation Planning Program. She indicated that it was not a requirement of the plan that the District adopt conservation measures that were not appropriate for the District. She added that she and Mr. Monroe had compiled additional information for the County for the year 2008, which estimates the water the District used for flushing, water main breaks, treatment operations and other field uses.

3.0 Staff and Consultant Reports

- 3.1 Perry Park Water and Sanitation District Systems Report – The members of the Board reviewed the monthly operations report which had been submitted by Semocor, Inc.

The District Manager highlighted that the year to date renewable percent was increasing with the completion of the Glen Grove Water Treatment Plant Upgrades project.

- 3.2 Monthly Reports – The members of the Board reviewed the Monthly Staff Report which had been submitted by the District Manager.

The Board discussed recent correspondence concerning Director compensation. It was agreed that each Board Member should complete a W4 form and that each Board Member would advise the District Manager of their chosen method of payment, either by check or direct deposit. The District Manager advised that she understood that FICA and Medicare would need to be collected for both the employer and employee, but added that she would validate that with Schilling & Company, Inc., Certified Public Accountants.

4.0 Old Business/Immediate Issues

Director Matchett suggested that monthly consumption reports provided by the District Manager should display the gallons in millions to improve the clarity of the reports.

Director Matchett suggested that the Annual Budget vs. Y-T-D Actuals column be removed from monthly revenue and expense reports as the information was only pertinent in the latter parts of the year.

5.0 Audience Participation

There was none.

6.0 Adjournment - A motion was made and seconded; (RESOLUTION 11-024): TO ADJOURN THE REGULAR MEETING. The motion passed unanimously. The meeting adjourned at 19:35.

ATTEST:

Secretary