



Perry Park Water and Sanitation District
5676 West Red Rock Drive
Larkspur, Colorado 80118
www.ppwsd.org

Regular Meeting – February 18, 2015

Board Members Present

Craig Johnston
Judy LaCrosse
Jim Matchett
Andy Morris
Gary Peterson

Visitors

Staff / Consultants in Attendance

Diana Miller – District Manager
Scott Monroe – Semocor, Inc.

1.0 Call To Order

The meeting was called to order at 16:30.

2.0 New Business and Open Items

2.1 Meeting Minutes – A motion was made and seconded; (RESOLUTION 15-007) TO APPROVE THE MINUTES OF THE JANUARY 21, 2015 REGULAR BOARD MEETING OF THE PERRY PARK WATER AND SANITATION DISTRICT AS PRESENTED. The motion passed 3-0. As Director LaCrosse and Director Peterson were not in attendance at the January 21, 2015 Board Meeting, they abstained from the vote.

2.2 Disbursements – A motion was made and seconded; (RESOLUTION 15-008) TO RATIFY ELECTRONIC PAYMENTS DATED FEBRUARY 5, 2015 IN THE AMOUNT OF \$7,329.06 AND ELECTRONIC PAYMENTS DATED FEBRUARY 10, 2015 IN THE AMOUNT OF \$2,727.50 WHICH WERE PREVIOUSLY DISBURSED FROM 1ST BANK. The motion passed unanimously.

A motion was made and seconded; (RESOLUTION 15-009) TO APPROVE CHECKS 10864 THRU 10885 IN THE AMOUNT OF \$126,391.66 TO BE DISBURSED FROM 1ST BANK. The motion passed unanimously.

In reference to check 10870 issued to Ground Penetrating Radar Systems, Inc., Director LaCrosse requested additional detail on the radar inspection work performed. The District Manager advised that the District was attempting to locate two curb stops that they had been unable to find. The District Manager added that the District did not have documentation on some of the older properties in the District, and that the District was evaluating other technologies to assist the District and Customers in locating curb stops and other buried infrastructure. The District Manager noted that although it is the Customers responsibility to keep their curb

stop unobstructed and uncovered, she felt that the District's effort to map underground infrastructure was worth it.

In reference to check 10872 issued to Hydro Resources – Rocky Mountain, Inc., Director Morris requested additional information on the repairs that were made to the A2 well. The District Manager advised that the pump in the A2 well had quit working. The District Manager added that in November 2014 the pump, motor and soft-start were replaced in the well. The District Manager noted that a pump and motor are typically replaced at the same time due to the cost of mobilizing equipment to pull the hardware from the well. Mr. Monroe offered that the life span of the pump and motor is typically five years. It was noted that the repairs and replacement were completed in 2014 and the invoice for the work was received and paid in 2015.

In reference to check 10881 issued to Utility Technical Services, Inc., Director Morris requested information on the leak detected. Mr. Monroe advised that a water leak had been reported on Red Rock Drive, and that a leak detection service was utilized to pinpoint the location prior to excavation of the water line. Mr. Monroe noted that Douglas County had been contacted about the settling of the asphalt on the side of the road, and that a repair would be made as soon as the conditions stabilized. Mr. Monroe added that traffic cones were scheduled for placement.

In reference to check 10882 issued to Veris Environmental, LLC, Director Matchett noted that the District had not used this vendor for sludge removal previously. The District Manager advised that Liquid Waste Management, Inc. had merged with Parker Ag Services, LLC and that the new company is called Veris Environmental, LLC.

A motion was made and seconded; (RESOLUTION 15-010) TO RATIFY CONSENT AGENDA ITEMS DATED JANUARY 30, 2015 IN THE AMOUNT OF \$5,942.22 AND ITEMS DATED FEBRUARY 13, 2015 IN THE AMOUNT OF \$5,711.62 WHICH WERE PREVIOUSLY DISBURSED FROM WELLS FARGO BANK. The motion passed unanimously.

- 2.3 Perry Park Road – High Water Bill – The District Manager presented the Board with three payment scenarios for the bill. After discussion, a motion was made and seconded; (RESOLUTION 15-011) TO AUTHORIZE THE DISTRICT MANAGER TO REVISE THE BILLING RATE TO THE BASE RATE AND TO SEND A LETTER TO THE PROPERTY OWNER TO ADVISE THEM OF THE DECISION OF THE BOARD. The motion passed 4-1.
- 2.4 Proposed 2015 Rate Increases – The District Manager presented the Board with a draft proposed rate increase letter for Customers in the District. The District Manager added that she and Mr. Monroe had prepared the letter and had incorporated most of the changes from the Rates and Fees Committee. The District Manager requested that the Board approve the letter for distribution to District Customers. The Board authorized the District Manager to move forward. The District Manager thanked the Rates and Fees Committee for their participation on the Committee and for their thoughtful insight.

3.0 Operational Status

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- 3.1 Perry Park Water and Sanitation District Systems Report – The members of the Board reviewed the monthly operations report which had been submitted by Semocor, Inc.
- 3.2 Monthly Staff Report – The members of the Board reviewed the Monthly Staff Report.

In reference to the January YTD Expense Budget report, Director Morris noted that the Repair & Maint.-Infrastructure budget had been exceeded. The District Manager advised that the District was within their 2015 budget, noting that there was a payment posted for work performed in 2014 for the closure of the Sageport Water Treatment Plant backwash pond. The District Manager added that the expense would be moved from 2015 to 2014 as part of the year end accounting journal entry preparation.

4.0 Old Business/Immediate Issues

There was none.

5.0 Audience Participation

There was none.

- 6.0 Adjournment** - A motion was made and seconded; (RESOLUTION 15-012) TO ADJOURN THE REGULAR MEETING. The motion passed unanimously. The meeting adjourned at 18:00.

Vice President, Craig Johnston