



Perry Park Water and Sanitation District  
5676 West Red Rock Drive  
Larkspur, Colorado 80118  
[www.ppwsd.org](http://www.ppwsd.org)

## **BUDGET MESSAGE**

(Pursuant to 29-1-103(1)(e), C.R.S.)

### **Perry Park Water and Sanitation District**

The attached 2016 Budget for the Perry Park Water and Sanitation District includes these *important features*: increasing the utilization of the District's renewable water supplies, improvements to the District's wastewater treatment facilities, and ongoing compliance with regulatory agencies.

The sources of revenue for the Perry Park Water and Sanitation District are from user charges, tap fees, development fees and property taxes.

The budgetary basis of accounting timing measurement method used is: modified accrual basis.

The Perry Park Water and Sanitation District provides water and sanitation services to Customers within the District's boundaries. The District Office is open Monday thru Friday, except Holidays and other posted events, from 8am to 4:30pm.

For more information please visit [www.ppwsd.org](http://www.ppwsd.org).



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## RESOLUTION TO SET MILL LEVIES

(Pursuant to 39-5-128, C.R.S. and 39-1-111, C.R.S.)

A RESOLUTION LEVYING PROPERTY TAXES FOR THE YEAR 2016, TO HELP DEFRAID THE COSTS OF GOVERNMENT FOR THE PERRY PARK WATER AND SANITATION DISTRICT, DOUGLAS COUNTY, COLORADO, FOR THE 2016 BUDGET YEAR.

**WHEREAS**, the Board of Directors of the Perry Park Water and Sanitation District, has adopted the annual budget in accordance with the Local Government Budget Law, on November 18, 2015 and;

**WHEREAS**, the amount of money necessary to balance the budget for **general operating** purposes from property tax revenue is \$362,633 and;

**WHEREAS**, the 2015, valuation for assessment for the Perry Park Water and Sanitation District as certified by the County Assessor is \$64,594,490.

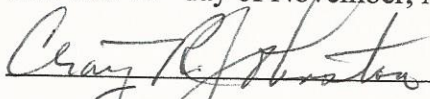
**NOW, THEREFORE**, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE PERRY PARK WATER AND SANITATION DISTRICT, COLORADO:

Section 1. That for the purpose of meeting all **general operating** expenses of the Perry Park Water and Sanitation District during the 2016 budget year, there is hereby levied a tax of 5.614 mills upon each dollar of the total valuation for assessment of all taxable property within the Perry Park Water and Sanitation District for the year 2016.

Section 2. That the Treasurer is hereby authorized and directed to immediately certify to the County Commissioners of Douglas County, Colorado, the mill levies for the Perry Park Water and Sanitation District as hereinabove determined and set.

ADOPTED this 18<sup>th</sup> day of November, A.D. 2015.

Attest:

  
\_\_\_\_\_

  
\_\_\_\_\_  
John A. Morris, Treasurer



Perry Park Water and Sanitation District  
5676 West Red Rock Drive  
Larkspur, Colorado 80118  
[www.ppwsd.org](http://www.ppwsd.org)

## RESOLUTION TO ADOPT BUDGET

(Pursuant to 29-1-108, C.R.S.)

A RESOLUTION SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET FOR THE PERRY PARK WATER AND SANITATION DISTRICT, COLORADO, FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY, 2016, AND ENDING ON THE LAST DAY OF DECEMBER, 2016.

WHEREAS, the Board of Directors of the Perry Park Water and Sanitation District has appointed Diana Miller, District Manager, to prepare and submit a proposed budget to said governing body at the proper time; and

WHEREAS, Diana Miller, District Manager, has submitted a proposed budget to this governing body on September 16, 2015, for its consideration, and;

WHEREAS, upon due and proper notice, published or posted in accordance with the law, said proposed budget was open for inspection by the public at a designated place, a public hearing was held on November 18, 2015, and interested taxpayers were given the opportunity to file or register any objections to said proposed budget, and;


WHEREAS, whatever increases may have been made in the expenditures, like increases were added to the revenues or planned to be expended from reserves/fund balances so that the budget remains in balance, as required by law.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS of the Perry Park Water and Sanitation District, Colorado:

Section 1. That the budget as submitted, amended, and summarized by fund, hereby is approved and adopted as the budget of the Perry Park Water and Sanitation District for the year stated above.

Section 2. That the budget hereby approved and adopted shall be signed by John A. Morris, Treasurer and made a part of the public records of the Perry Park Water and Sanitation District.

ADOPTED, this 18<sup>th</sup> day of November, A.D., 2015.

Attest:   
Judith LaCrosse, Secretary

  
John A. Morris, Treasurer



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## RESOLUTION/ORDINANCE TO APPROPRIATE SUMS OF MONEY

(Pursuant to Section 29-1-108, C.R.S.)

A RESOLUTION APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS AND SPENDING AGENCIES, IN THE AMOUNT AND FOR THE PURPOSE AS SET FORTH BELOW, FOR THE PERRY PARK WATER AND SANITATION DISTRICT, COLORADO, FOR THE 2016 BUDGET YEAR.

WHEREAS, the Board of Directors has adopted the annual budget in accordance with the Local Government Budget Law, on November 18, 2015, and;

WHEREAS, the Board of Directors has made provision therein for revenues in an amount equal to or greater than the total proposed expenditures as set forth in said budget, and;

WHEREAS, it is not only required by law, but also necessary to appropriate the revenues and reserves or fund balances provided in the budget to and for the purposes described below, thereby establishing a limitation on expenditures for the operations of the Perry Park Water and Sanitation District.

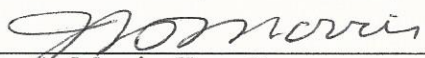
NOW, THEREFORE, BE IT RESOLVED/ORDAINED BY THE BOARD OF DIRECTORS OF THE PERRY PARK WATER AND SANITATION DISTRICT, COLORADO:

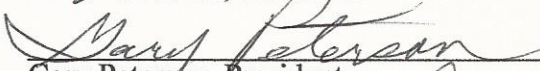
Section 1. That the following sums are hereby appropriated from the revenue of each fund, to each fund, for purposes stated:

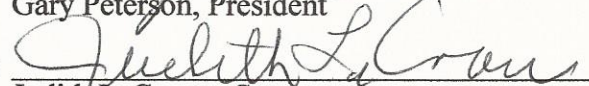
**GENERAL FUND:**

Current Operating Expenses	\$1,484,886
Capital Outlay	\$1,800,000
Debt Service	\$ 0
<b>TOTAL GENERAL FUND</b>	<b>\$3,284,886</b>

ADOPTED THIS 18th day of November, A.D. 2015.

  
\_\_\_\_\_  
John A. Morris, Treasurer

  
\_\_\_\_\_  
Gary Peterson, President

Attest:   
\_\_\_\_\_  
Judith LaCrosse, Secretary

**PERRY PARK WATER & SANITATION DISTRICT**  
**SUMMARY**  
**FORECASTED 2016 BUDGET AS PROJECTED**  
**WITH 2014 ACTUAL AND 2015 ESTIMATED**  
**For the Years Ended and Ending December 31, 2015**

12/7/15

Section 1

	ACTUAL 2014	BUDGET 2015	ACTUAL 10/31/15	ESTIMATED 2015	ADOPTED 2016
BEGINNING FUNDS AVAILABLE	\$ 2,942,974	\$ 2,626,465	\$ 2,788,781	\$ 2,788,781	\$ 3,107,048
REVENUE					
Capital Improvements fee	82,398	83,000	87,039	95,000	95,000
Property taxes	326,653	327,331	324,714	327,331	362,633
Specific ownership tax	29,392	24,550	26,131	26,131	25,384
Investment income	946	1,000	1,085	1,327	1,327
Operating revenue	1,215,462	1,254,150	1,323,417	1,427,034	1,317,900
Total revenue	1,654,851	1,690,031	1,762,386	1,876,824	1,802,244
Total funds available	4,597,825	4,316,496	4,551,167	4,665,604	4,909,292
EXPENDITURES					
Administration expenses	280,370	373,717	208,835	327,965	322,439
Operating expenses	979,342	1,103,714	830,996	1,165,003	1,162,446
Capital outlay	549,332	2,110,000	64,414	65,589	1,800,000
Total expenditures	1,809,044	3,587,431	1,104,245	1,558,556	3,284,885
Total expenditures and transfers out requiring appropriation	1,809,044	3,587,431	1,104,245	1,558,556	3,284,885
ENDING FUNDS AVAILABLE	\$ 2,788,781	\$ 729,065	\$ 3,446,922	\$ 3,107,048	\$ 1,624,407

ADOPTED: 11/18/2015

The financial information should be read only in connection with the accompanying accountant's report and summary of significant assumptions.

**PERRY PARK WATER & SANITATION DISTRICT**  
**OPERATIONS FUND**  
**FORECASTED 2016 BUDGET AS PROJECTED**  
**WITH 2014 ACTUAL AND 2015 ESTIMATED**  
**For the Years Ended and Ending December 31, 2015**

12/7/15

Section 2

ACTUAL 2014	BUDGET 2015	ACTUAL 10/31/15	ESTIMATED 2015	ADOPTED 2016
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BEGINNING FUND BALANCE	\$ 2,942,974	\$ 2,626,465	\$ 2,788,781	\$ 2,788,781	\$ 3,107,048
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REVENUE					
Operating Revenue					
Construction Water Sales	11,666	7,000	8,364	9,000	8,000
Development/Core Fees	86,364	66,650	160,200	160,200	100,000
Other Income, Permit Fees	28,234	5,000	13,264	27,234	25,000
Reimbursements, Feasibility Studies	-	5,000	3,738	-	5,000
Service Calls	6,675	7,000	6,750	7,000	7,000
Service Late Charges	4,220	4,500	3,417	4,500	4,500
Sewer Service Fees	421,440	418,000	368,378	400,000	400,000
Stub Out and Lift Station Fees	3,550	3,000	6,000	6,000	4,000
Tap Fees	66,236	80,000	149,100	149,100	104,400
Water Meter Sales	9,800	8,000	14,000	14,000	10,000
Water Service Fees	577,277	650,000	590,207	650,000	650,000
Non-Operating Revenue					
Capital Improvement fees	82,398	83,000	87,039	95,000	95,000
Interest Earned	946	1,000	1,085	1,327	1,327
Property Tax	326,653	327,331	324,714	327,331	362,633
Specific Ownership Tax	29,392	24,550	26,131	26,131	25,384
<b>Total revenue</b>	<b>1,654,851</b>	<b>1,690,031</b>	<b>1,762,386</b>	<b>1,876,824</b>	<b>1,802,244</b>
<b>Total funds available</b>	<b>4,597,825</b>	<b>4,316,496</b>	<b>4,478,812</b>	<b>4,665,604</b>	<b>4,909,292</b>

EXPENDITURES					
Administration					
Accounting	-	2,000	-	-	2,000
Audit	8,527	10,000	8,265	8,265	10,000
Bank Charges	2,868	3,000	2,586	3,000	3,000
Community Relations	1,976	2,000	2,042	2,500	2,500
Consultants	92,766	100,000	34,984	100,000	50,000
Contract Labor	4,078	5,000	3,963	5,000	5,000
Development/Core Fee Rebate	-	35,400	29,500	29,800	29,800
Director's fees	6,200	6,200	4,100	6,000	6,000
Dues and Subscriptions	5,796	10,000	6,521	6,521	10,000
Election Expense	556	-	-	-	10,000
Insurance	21,160	22,000	22,033	22,033	24,000
Legal Fees	44,991	70,000	13,470	50,000	60,000
Miscellaneous Expense	2,623	3,000	412	2,500	2,500
Office Supplies and Postage	9,530	10,000	12,695	13,695	15,000
Payroll - Administrative (includes Tax & Benefit)	55,719	67,200	46,803	55,376	67,200
Repair & Maintenance, Misc.	7,423	10,000	6,933	7,000	10,000
Travel and Education	77	1,000	905	905	1,000
Treasurers' Fees	4,906	4,917	4,877	6,370	5,439
Utilities - Office	11,174	12,000	8,749	9,000	9,000

CONTINUED:

ADOPTED: 11/18/2015

The financial information should be read only in connection with the accompanying accountant's report and summary of significant assumptions.

**PERRY PARK WATER & SANITATION DISTRICT**  
**OPERATIONS FUND**  
**FORECASTED 2016 BUDGET AS PROJECTED**  
**WITH 2014 ACTUAL AND 2015 ESTIMATED**  
**For the Years Ended and Ending December 31, 2015**

12/7/15

Section 2

ACTUAL 2014	BUDGET 2015	ACTUAL 10/31/15	ESTIMATED 2015	ADOPTED 2016
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CONTINUED:

Operations					
Chemical Expense	21,943	25,000	25,914	27,000	27,000
Comprehensive Master Plan	-	-	27,692	79,500	-
Computer Software & Support	9,951	6,000	2,614	6,000	10,000
Feasibility Study Expense	-	5,000	2,340	6,350	5,000
Generator & Cathodic Maintenance	7,884	10,000	6,092	10,000	10,000
Hydrant Replacement	16,411	20,000	14,219	16,411	20,000
Operations Additional Services	6,296	8,000	4,475	8,000	8,000
Operations Contractor	354,204	354,204	295,170	337,328	364,836
Parts and Minor Equipment Expense	14,530	15,000	14,766	15,000	15,000
Payroll - Operations (including Tax & Benefits)	118,502	124,000	93,164	110,169	124,000
Permits	5,748	6,000	6,084	6,084	6,100
Repair & Maintenance - Infrastructure	108,989	40,000	24,746	60,000	75,000
Service Line Locates	768	1,000	654	1,000	1,000
Sewer Cleaning	7,235	25,000	8,988	22,000	25,000
Sludge Disposal	60,937	65,000	46,434	65,000	65,000
Testing - Water & Sewer	14,072	20,000	8,797	15,000	27,000
Uniforms	-	510	112	510	510
Unscheduled/Emergency Repairs	7,511	150,000	71,905	150,000	150,000
Utilities - Infrastructure	202,609	204,000	153,596	204,000	204,000
Vehicle Expense	2,534	5,000	2,585	5,000	5,000
Water Meter, PRV, Yokes, Rem.	19,217	20,000	20,650	20,650	20,000
Capital outlay	549,332	2,110,000	64,414	65,589	1,800,000
Total Expenditures	1,809,044	3,587,431	1,104,245	1,558,556	3,284,885
Total Expenditures and Transfers Out Requiring Appropriation	1,809,044	3,587,431	1,104,245	1,558,556	3,284,885
ENDING FUND BALANCE	\$ 2,788,781	\$ 729,065	\$ 3,374,567	\$ 3,107,048	\$ 1,624,407
EMERGENCY RESERVE	\$ 14,200	\$ 13,100	\$ 13,200	\$ 13,500	\$ 14,500

ADOPTED: 11/18/2015

The financial information should be read only in connection with the accompanying accountant's report and summary of significant assumptions.

**PERRY PARK WATER & SANITATION DISTRICT  
 CAPITAL PROJECTS SCHEDULE  
 FORECASTED 2016 BUDGET AS PROJECTED  
 WITH 2014 ACTUAL AND 2015 ESTIMATED  
 For the Years Ended and Ending December 31, 2015**

12/7/15  
 Section 3

	ACTUAL 2014	BUDGET 2015	ACTUAL 10/31/15	ESTIMATED 2015	ADOPTED 2016
EXPENDITURES					
Capital outlay					
Country Club Drive Extension	6,860	30,000	-	-	-
East Plum Creek Well Easement Acquisiton	10,676	-	-	-	-
Local Improvement District - Sageport 2014	4,200	180,000	53,825	55,000	-
Mechanical Bar Screen - Sageport WWTP		300,000	-	-	300,000
Pleasant Park Ditch Improvements (Bear Creek Wier Replacement)	53,230		-	-	-
Reservoirs	-		-	-	-
Wastewater Treatment Plant Upgrades (Waucondah Influent Screen	11,790	-	-	-	-
Water Main Upgrades	-	250,000	-	-	-
Water Storage Tanks	-	-	-	-	250,000
Water Treatment Plant Upgrades (Glen Grove Clear Well)	356,647	100,000	300	300	-
Well Rehabilitation	105,929	250,000	10,289	10,289	250,000
Contingency	-	1,000,000			1,000,000
Total expenditures	549,332	2,110,000	64,414	65,589	1,800,000

ADOPTED: 11/18/2015

The financial information should be read only in connection with the accompanying accountant's report and summary of significant assumptions.



**PERRY PARK WATER & SANITATION DISTRICT  
 FIVE YEAR CAPITAL IMPROVEMENTS PROGRAM  
 YEARS 2016 - 2020**

12/7/15  
 Section 4

2016	2017	2018	2019	2020
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**EXPENDITURES**

Capital outlay

Country Club Drive Extension	-	-	-	-	-
East Plum Creek Well Easement Acquisition	-	-	-	-	-
Local Improvement District - Sageport 2014	-	-	-	-	-
Mechanical Bar Screen - Sageport WWTP	300,000	-	-	-	-
Pleasant Park Ditch Improvements	-	-	-	-	-
Reservoirs	-	-	-	-	-
Wastewater Treatment Plant Upgrades	-	500,000	-	-	-
Water Main Upgrades	-	-	-	-	-
Water Storage Tanks	250,000	250,000	500,000	-	-
Water Treatment Plant Upgrades	-	-	500,000	-	-
Well Rehabilitation	250,000	200,000	200,000	200,000	200,000
Contingency	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
<b>Total expenditures</b>	<b>1,800,000</b>	<b>1,950,000</b>	<b>2,200,000</b>	<b>1,200,000</b>	<b>1,200,000</b>

ADOPTED: 11/18/2015

The financial information should be read only in connection with the accompanying accountant's report and summary of significant assumptions.