

Regular Meeting – June 15, 2011

Board Members

Mike Hayes
Craig Johnston
Tony Lucas
Jim Matchett
Gary Peterson

Visitors

Judy LaCrosse

Staff / Consultants

Eric Barnes – Wagner, Barnes, PC
Sue Byrnes – District Staff
Alan Hill – Yates Law Firm, LLC
Diana Miller – District Manager
Scott Monroe – Semocor, Inc.

1.0 Call To Order

The meeting was called to order at 16:31.

2.0 New Business and Open Items

2.1 Meeting Minutes – A motion was made and seconded; (RESOLUTION 11-044) TO APPROVE THE MINUTES OF THE MAY 18, 2011 REGULAR BOARD MEETING OF THE PERRY PARK WATER AND SANITATION DISTRICT AS PRESENTED. As Director Lucas and Director Peterson were not in attendance at the May 18, 2011 Regular Board Meeting they abstained from the vote. The motion passed unanimously.

2.2 Water/Sewer Permits – No new permits had been approved.

Two (2) permits have been issued year to date. One (1) permit has been reissued.

2.3 Disbursements – A motion was made and seconded; (RESOLUTION 11-045) TO APPROVE CHECKS 20538 THRU 20550 IN THE AMOUNT OF \$22,712.14 WHICH WERE PREVIOUSLY DISBURSED FROM WELLS FARGO BANK WEST. The motion passed unanimously.

In reference to check 20541 issued to Hach Company, Director Johnston requested additional information on the description SC100 Upgrade Cable. The District Manager offered that the cable allows information from the turbidity meter at the Glen Grove Water Treatment Plant to be downloaded to a personal computer.

Director Johnston requested additional details associated with check 20546 issued to Roto-Rooter Services Co. The District Manager advised that a service line was being repaired at 7000 Fox Circle and that during the investigation of the service line Roto-Rooter Services Co. discovered an issue associated with the District's sewer main connection between the SDR pipe and clay pipe. Roto-Rooter Services Co. excavated the pipe and made the repair.

A motion was made and seconded; (RESOLUTION 11-046) TO APPROVE CHECKS 20551 THRU 20562 IN THE AMOUNT OF \$40,601.75 TO BE DISBURSED FROM WELLS FARGO BANK WEST. The motion passed unanimously.

A motion was made and seconded; (RESOLUTION 11-047) TO RATIFY CONSENT AGENDA ITEMS DATED MAY 27, 2011 IN THE AMOUNT OF \$5,185.31 WHICH WERE PREVIOUSLY DISBURSED FROM WELLS FARGO BANK WEST. The motion passed unanimously.

A motion was made and seconded; (RESOLUTION 11-048) TO RATIFY CONSENT AGENDA ITEMS DATED MAY 27, 2011 IN THE AMOUNT OF \$94.35 WHICH WERE PREVIOUSLY DISBURSED FROM THE 1ST BANK CHECKING ACCOUNT. The motion passed unanimously.

A motion was made and seconded; (RESOLUTION 11-049) TO RATIFY CONSENT AGENDA ITEMS DATED JUNE 10, 2011 IN THE AMOUNT OF \$4,956.71 WHICH WERE PREVIOUSLY DISBURSED FROM WELLS FARGO BANK WEST. The motion passed unanimously.

- 2.4 2010 Audit – Mr. Eric Barnes attended the meeting to present the 2010 Financial Statements and the results of the 2010 Audit. Mr. Barnes distributed a draft Independent Auditors' Report to the Board. He advised the Board that upon receipt of a Legal Representation Letter and a District Representation Letter, he would be issuing a final unqualified report, signifying that the financial statements are free of material misstatements and in accordance with GAAP (GENERALLY ACCEPTED ACCOUNTING PRINCIPLES). Mr. Barnes highlighted the key components of the financial statements. Mr. Barnes noted that the District's current ratio is 7:1 which is indicative of the District's "healthy financial position". Mr. Barnes noted that the District had paid off their bond debt eliminating the need for the Cost of Bond Refunding paragraph in the Financial Statement Notes.

A motion was made and seconded; (RESOLUTION 11-050) TO APPROVE THE 2010 AUDIT WITH THE CHANGES IDENTIFIED DURING THE BOARD MEETING AND TO AUTHORIZE THE DISTRICT MANAGER TO FACILITATE THE FINAL VERSION OF THE AUDIT AND SUBMIT IT TO THE STATE. The motion passed unanimously.

- 2.5 Letter from Mr. John Hotaling – The District Manager advised the Board that since the Board Meeting Agenda had been finalized she had spoken with Mr. Hotaling. She offered that Mr. Hotaling was able to engage a service line installer from the District's Authorized Service Line Installer List at a cost that he felt was reasonable.

The District Manager summarized the process the District uses to evaluate potential service line installers.

3.0 Staff and Consultant Reports

- 3.1 Perry Park Water and Sanitation District Systems Report – The members of the Board reviewed the monthly operations reports which had been submitted by Semcor, Inc.
- 3.2 Wauconda RBC Replacement – The Board reviewed the estimates provided by TEC and Siemens for the conversion of an RBC (ROTATING BIOLOGICAL CONTACTOR) at the Wauconda Wastewater Treatment Plant to direct drive. The District Manager advised the Board that she, Mr. Monroe and TEC were in the process of evaluating other RBC vendors and that total anticipated cost for the project was approximately \$260,000. Director Peterson inquired into the estimated useful life of an RBC. Mr. Monroe offered that twenty years was the typical lifespan and that the RBC needing the conversion did not meet that standard. After discussion a motion was made and seconded; (RESOLUTION 11-051) TO AUTHORIZE THE DISTRICT MANAGER TO MOVE FORWARD WITH THE CONVERSION OF ONE OF THE RBC'S AT THE WAUNCONDA WASTEWATER PLANT TO DIRECT DRIVE. The motion passed unanimously.

4.0 Old Business/Immediate Issues

- 4.1 Board Member Discussion Items – Director Lucas advised the Board that he had been approached by a Customer in the District about the potential of installing a septic system on a lot that already has centralized sewer. The District Manger advised that the Customer should send a letter to the District allowing the District to research the request.

5.0 Audience Participation -There was none.

- 6.0 Executive Session** - A motion was made and seconded; (RESOLUTION 11-052) TO ENTER EXECUTIVE SESSION FOR THE PURPOSES OF RECEIVING LEGAL ADVICE ON SPECIFIC LEGAL QUESTIONS AS AUTHORIZED BY §24-6-402(4)(b) C.R.S., SPECIFICALLY RELATED TO THE PETITION FOR EXCLUSION RECEIVED FROM THE TOWN OF LARKSPUR. The motion passed unanimously.

The Regular Board meeting resumed at 19:12.

- 7.0 Adjournment** - A motion was made and seconded; (RESOLUTION 11-053): TO ADJOURN THE REGULAR MEETING. The motion passed unanimously. The meeting adjourned at 19:13.

ATTEST:

Secretary